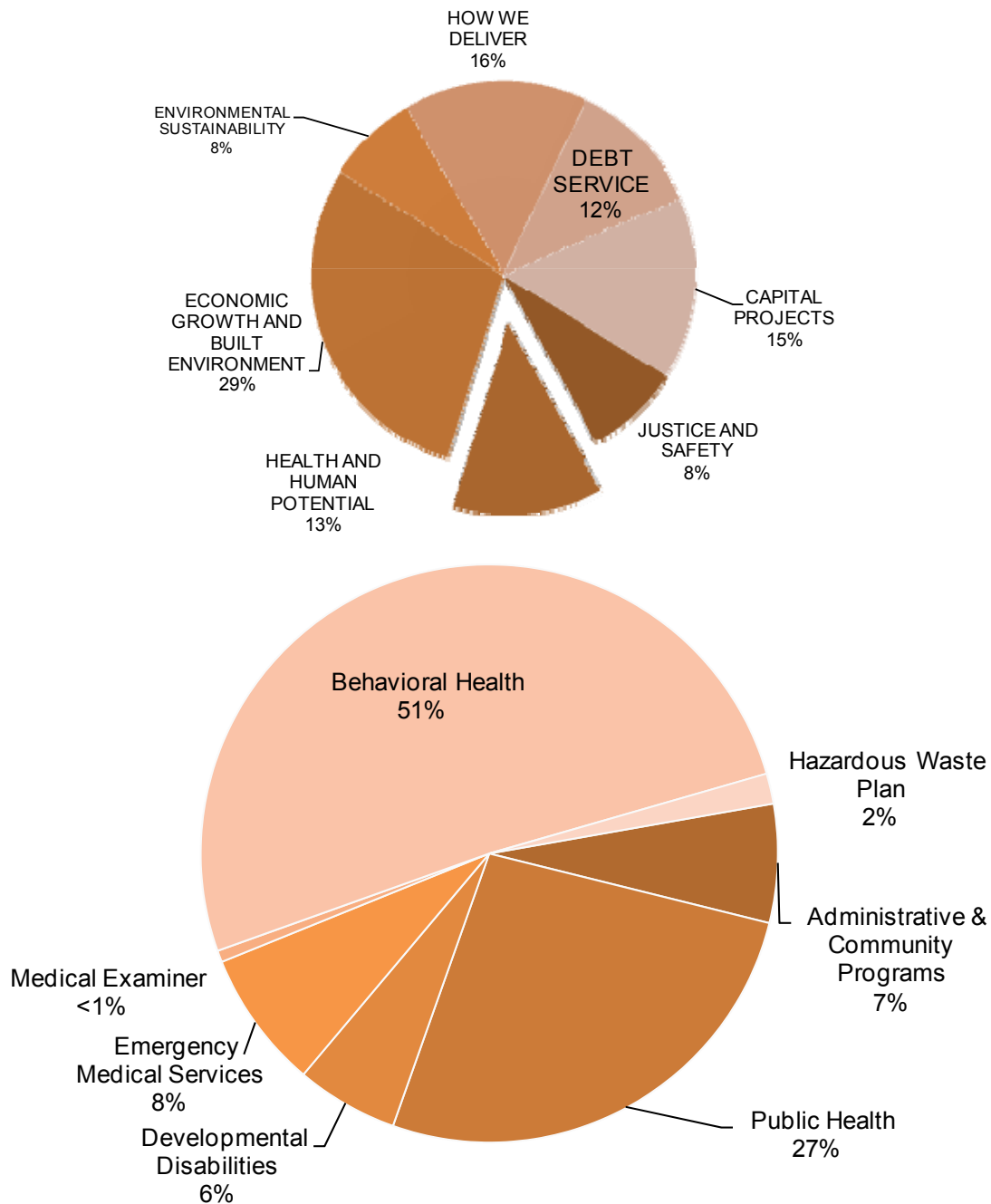

HEALTH AND HUMAN POTENTIAL

HEALTH AND HUMAN POTENTIAL *\$964 MILLION*



Organization of the Pie Chart: The following agencies were combined to make the pie chart more readable.

Behavioral Health: Mental Health and Alcoholism & Substance Abuse, and Mental Illness and Drug Dependency Fund

Administrative & Community Programs: Veteran's Services, Special Programs, Human Services Levy, Children and Family Services

Source: Program Plan Summary page (Found at the end of the section).

INTRODUCTION

The Health and Human Potential Goal in the King County Strategic Plan promotes opportunities for all communities and individuals to realize their full potential. Encompassed in this goal are a broad set of objectives and strategies that focus on the health of the county's residents and communities, the development of children and youth, and an effective and integrated network of health and human services.

Building on existing work in this area, the departments of Community and Human Services and Public Health-Seattle & King County, Superior Court, and the Office of the Executive are engaged in a cross-functional and integrated approach to Health and Human Potential planning. This collaborative planning work will improve our understanding of externalities and our interdependencies in order to promote those strategies and services that will best achieve the Health and Human Potential objectives.

Health and Human Potential services are primarily delivered by two county departments; the Department of Community and Human Services (DCHS), and Public Health – Seattle & King County (PH). Additionally, youth recreational programming and initiatives supporting youth within, or at risk of involvement in, the juvenile justice system support Health and Human potential goals.

In 2012, the Health and Human Potential Goal team will be working on key initiatives strengthening collaboration and service development in King County. These include three areas of planning:

- Response to Federal and State Funding Changes. In light of substantial reductions in State of Washington and Federal funding sources, the Health and Human Potential Goal team will look for opportunities to promote long-term and predictable support and operational efficiencies for the provision of health and human services.
- Health Care Reform Implementation. The Health and Human Potential Goal team will engage in discussions to ensure that King County residents benefit fully from the implementation of federal health care reform in 2014. Health care reform discussions include consideration of community conditions that impact health such as housing, employment, and access to healthy foods and living. As such, King County will continue working with community stakeholders to integrate physical and behavioral health services that focus on the overall health of patients.
- Safe Kids and Healthy Communities. King County will focus on improved integration of its investments supporting Health and Human Potential Objective 3: "Support the optimal growth and development of children and youth." This is critical in the context of addressing the need for providing opportunity for children, youth and their families as an alternative to potential criminal behavior. The Health and Human Potential Goal team will work closely with their Justice and Safety counterparts to provide a well rounded response to community concerns.

In addition to the work mentioned above, DCHS and PH are committing resources to projects and programs that support the King County Strategic Plan as described in the following pages:

- An unusual aspect of the budgets in this goal area is that both DCHS and PH retain most of their core State of Washington funding. The State legislature maintained most local, public health and human services funding at current levels, which is a distinct change from the past few years of regular, annual reductions.

- Also fortunate for the County is the continuation or retention of most of DCHS' core federal funding from grants and existing allocations. Unfortunately for Public Health, federal funding continues to be reduced by the ending and non-renewal of many different grants and prior allocations. In particular, funding for the prevention of chronic diseases, for pandemic and emergency event preparedness planning and for tobacco cessation have all been significantly reduced in 2011 and 2012 for Public Health. As a response to this, one key element of PH's 2013 Proposed Budget is a "bridge strategy" to use some of its State Support for Public Health flexible funding to preserve the large losses in federal American Reinvestment and Recovery Act funding.
- Both departments are proposing technology projects to improve efficiencies, data management capacity and information sharing. DCHS is proposing two such projects to improve client intake and online data information management. PH is continuing the necessary planning to acquire an Electronic Health Records system that allows for efficient and secured sharing of privileged patient information between health care providers.
- Two youth programs in DCHS and one maternity support program in PH funded by the General Fund with the end of the 2011 Criminal Justice Reserve funding in 2012. The DCHS programs will preserve some critical anti-gang and juvenile justice prevention and intervention services to continue in light of large State and other grant funding also ending in 2012. The PH program will continue to serve young mothers and newborns who are low-income and from traditionally underserved communities.
- Lastly, both DCHS and PH use various funding sources to prepare for the 2014 implementation of federal healthcare reform. In particular, additions are made in planning, human resources and financial areas of both departments to assure that regional partnering, staffing structures and budgetary practices are assessed and altered to prepare for the anticipated changes to Medicaid eligibility. These changes will likely have a positive "dividend" impact to revenues, as both DCHS and PH will be able to serve more clients that become eligible for Medicaid, however, the full impact of changes in eligibility across the spectrum of human services and public health spectrum programs and services is not entirely clear.

Community and Human Services

COMMUNITY & HUMAN SERVICES

Mission:

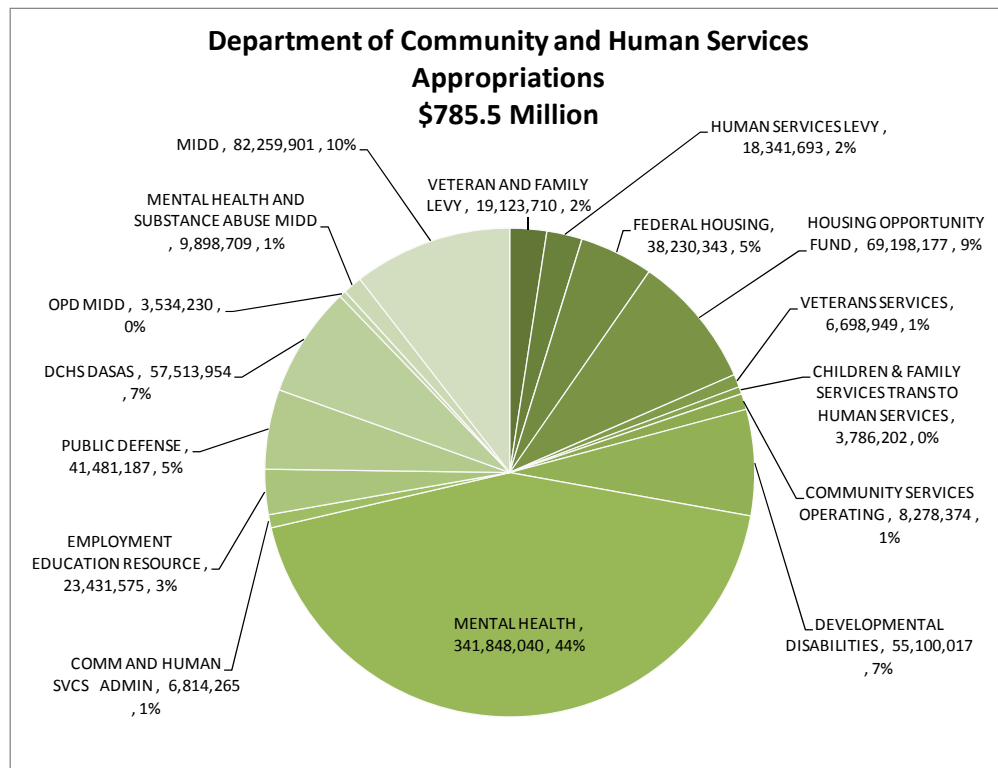
Community & Human Services

Seeks to enhance the quality of life, protect rights and promote self-sufficiency of our region's diverse individuals, families and communities.

OVERVIEW

The Department of Community and Human Services (DCHS) is responsible for the delivery and management of a broad array of programs and services that help the county's most vulnerable residents achieve and maintain healthier and more independent lives. While the department provides a wide range of services, it focuses its efforts in five key areas: prevention and early intervention services, ending homelessness, criminal justice services as alternatives to incarceration, job training and employment services, and quality public defense services.

Services within these key program areas include: services and programs for infants and toddlers with developmental delays; supported employment for youth and adults with developmental disabilities; alcohol and drug prevention and treatment; homeless housing and services; housing and community development capital projects; recovery-focused mental health treatment programs; veterans' and community services; and employment and education resources. In addition to these services, the department is responsible for the oversight and management of the revenues from the Veterans and Human Services (VHS) Levy, the Mental Illness and Drug Dependency (MIDD) sales tax, the coordination of the Committee to End Homelessness and the implementation of the Ten-Year Plan to End Homelessness in King County.



HEALTH & HUMAN POTENTIAL STRATEGIC PLAN AREA

Department Organization and Budget

The Department is organized into 15 operating appropriation units and 11 funds. Programs and services are coordinated through: the Director's Office; three human services divisions, including Community Services, Developmental Disabilities and Mental Health Chemical Abuse and Dependency Services; and a fourth division not focused on human services, the Office of the Public Defender (OPD).

The 14 operating appropriation units contained within the three human services divisions are described below, along with their associated expenditure and FTE data. Information about OPD is contained in the Justice and Safety section of this budget book in order to more closely align with the other criminal justice agencies.

DCHS Administration

Revenues to support the Director's Office come from a cost allocation formula applied to all of the funds in the Department. In addition to providing general oversight for all programs and services within the Department, the DCHS Director's Office staff oversees many specific and critical business functions that intersect and connect the DCHS' four divisions. These functions include finance and budget preparation and oversight, payroll, human resources, emergency coordination, communications, public records, legislative coordination, performance measurement design and oversight, and coordination for the Committee to End Homelessness (CEH).

Developmental Disabilities Division (DD)

Through community-based contracts, Developmental Disabilities (DD) offers early intervention services to help infants and toddlers with developmental delays, training and other support to help youth and adults gain meaningful employment in the community, and assistance to help families develop safe and nurturing homes for their family members with severe disabilities. The DD budget is primarily state funded with a small amount of county millage and contracted revenue from school districts.

Community Services Division (CSD)

This division's work represents the broadest array of human services within the department, including providing teen violence prevention programs, funding for senior centers, and many other services. Most of this work is accomplished by contracting with local, community service organizations. CSD administers the following funds, each constituting its own appropriation unit as identified in the Program Highlights section below.

Children and Family Services (CFS) Fund. The CFS Fund consists of several sources of dedicated revenues and transfers. The CFS Fund provides transfers to the Housing Opportunity Fund and the Employment and Education Resources Program, formerly the Work Training Program. The fund supports the Community Services Operating (CSO) appropriation unit budget, which is divided into two sections, division administration and community services. Division administration reflects the administrative costs of CSD, and revenue is transferred in from the other six funds within CSD to share the costs of the division administration. The community services section contains contracts for sexual assault and domestic violence survivor services, senior centers, contract management staff and staff supporting the unincorporated areas.

Housing Opportunity Fund (HOF). This fund and its budget changes are described under the Economic Growth and Built Environment Goal section of this budget book.

HEALTH & HUMAN POTENTIAL STRATEGIC PLAN AREA

Employment and Education Resources Fund. This fund and its budget changes are described under the Economic Growth and Built Environment Goal section of this budget book.

Veterans Levy Fund and Human Services Levy Fund. Voters reapproved a property tax in 2011 to provide a range of housing and supportive services to help veterans and military personnel, their families and others in great need. Two separate funds were established, each receiving 50 percent of the levy revenues. The levy expires in 2018.

Veterans Relief Fund. Revenue for this appropriation unit comes from dedicated property taxes that are used for services to help low-income and homeless veterans and their families.

Federal Housing and Community Development (FHCD) Fund. This fund and its budget changes are described under the Economic Growth and Built Environment Goal section of this budget book.

Mental Health, Chemical Abuse and Dependency Services Division (MHCADSD)

The MHCADSD provides oversight and management of the publicly funded mental health and substance abuse systems for King County. The majority of services are provided via contracts with community agencies. Direct services provided to county residents include 24/7 crisis intervention and involuntary treatment outreach and investigation provided by designated mental health professionals for people in emotional crisis, as well as the 24/7 street outreach and triage service to assist chronic inebriates and others impaired by drugs and alcohol provided by the Emergency Services Patrol in the downtown Seattle area. Alcohol and Other Drug Prevention and Community Organizing Program staff works with local communities to support substance abuse and violence prevention efforts.

The primary fund sources for MHCADSD are state funds for mental health and substance abuse services and revenues generated by the Mental Illness and Drug Dependency (MIDD) sales tax and various grants. Previous General Fund support for criminal justice initiatives was eliminated in the 2010 budget and those programs are now temporarily funded with MIDD supplantation dollars. Many other county departments directly receive MIDD supplantation funding to provide services and pay for staff. Each of the supplantation budgets are described within the receiving appropriation unit and budget, most of which can be found in the Justice and Safety section of this budget book under separate funds ending with the acronym “MIDD”.

Office of the Public Defender (OPD)

A detailed description and all budget information for OPD can be found under the Justice and Safety section of this budget book.

Mental Illness and Drug Dependency (MIDD)

In 2008, the State passed legislation that allowed counties to collect a one-tenth of a cent sales tax for MIDD services. The legislation indicated that these revenues could be expended only on new or enhanced mental illness and drug dependency programs and services, and that counties were allowed to supplant only a limited amount of General Funded programs and services. The MIDD operating budget is detailed in the following pages, however, each of the supplanted budgets are described within the receiving appropriation unit and budget, many of which can be found in the Justice and Safety section of this budget book under separate funds ending with the acronym “MIDD”.

Executive Priorities Considered in 2013 Business Planning and Budget Development

The Executive's 2013/2014 priorities to advance the King County Strategic Plan and inform the 2013/2014 Proposed Budget spotlighted consideration of Equity and Social Justice; attainment of a 3 percent efficiency target while maintaining value and service levels; and KCSP alignment of agency goals, objectives, and services.

- *Equity and Social Justice* – A few, short-term State grants ended in 2012, including \$1.2 million from the Juvenile Rehabilitation Administration's (JRA) Learning, Employment, Achieving, Potential (LEAP) grant. The LEAP grant provided education and employment services for youth offenders and youth at risk of becoming involved in the juvenile justice system. This significant loss is partially offset, however, by \$380,000 of General Fund revenue that replaces the 2011 Criminal Justice Reserve appropriation for anti-gang programs.
- *3 Percent Efficiency Goal* – The Department achieved its three percent efficiency goal for its 2013/2014 Proposed Biennial Budget. Over 80 percent of DCHS' non-OPD budget pays for contracted services with grants and dedicated funding sources. The majority of efficiencies include maintaining current funding levels for contractors, service increases without cost increases and the implementation of Lean contracting procedures.
- *King County Strategic Plan Alignment* – *DCHS aligns most significantly with Health and Human Potential Goals of the King County Strategic Plan, and also aligns with and supports several other goals and strategies including:*
 - *Justice and Safety: Support safe communities and accessible justice systems for all;*
 - *Economic Growth and Built Environment: Encourage a growing and diverse King County economy and vibrant, thriving and sustainable communities; and*
 - *Public Engagement: Promote robust public engagement that informs, involves, and empowers people and communities.*

Change Drivers

Revenue Stability

The primary factor influencing DCHS' budgets in 2013 and 2014 is the retention of most state and federal funding. Fortunately, the State legislature preserved most of the base-allocation, human services funding at current levels for the State's current biennium, and therefore, the majority of historic losses of State funding is not present in DCHS' 2013/2014 Proposed Biennial Budget.

Increased Demand for Services

Many factors continue to apply significant pressure on DCHS to provide services and leadership while resources decline or at best remain constant. These include the need for regional collaboration and planning for: resource coordination across the county; housing and homelessness planning; economic development initiatives; job training programs; and planning for effective alternatives to the criminal justice system. The uncertainty around funding for community services will continue to be a challenging dynamic until a stable and adequate funding source is identified. As an example of this, mental health outpatient service demand has grown by an average of four percent each year since 2010, and this trend is expected to continue into the 2013/2014 biennium.

Fund Balance from the Veterans and Human Services Levy

The 2006-2011 Veterans and Human Services Levy (VHSL) was renewed at the beginning of 2012. This change driver results in the need to agree on a new service improvement plan with the County Council for the continuation of levy strategies and services. After the close of the former levy, \$6.55 million of unspent revenues were re-appropriated by Council in Ordinance 2012-0219. This allowed for enhancements to selected veterans and human services programs, including the creation of the Aerospace and Veterans Workforce Initiative Program designed to train current and returning veterans for aerospace industry jobs, and a significant increase in funding available for low-income housing capital development and related support services.

Healthcare Reform

The passage of federal healthcare reform was very beneficial for human services agencies that provide behavioral health services. It appears that a larger number of people will be eligible for Medicaid, however, the drive toward greater integration of mental health and substance abuse services might have to be paid by other entities. In the short-term, the federal government will pay for the care of these new clients, but the full effect of health care reform is still unknown. DCHS continues to work closely with the State and other regional human service providers to identify where preparations for healthcare reform in 2014 should be made for the largest benefit for current and potential clients.

New Funds

DCHS' 2012/2013 Proposed Budget includes the creation of two new funds. The first was passed in Ordinance 2012-0182 in June 2012, as a response to a Council proviso in the 2012 Adopted Budget. The ordinance created the DCHS Administration fund as a tier one fund, separating it from the Developmental Disabilities fund, which provides more transparency to the Department's administrative budgeting. The second is the conversion of the Housing Opportunity Fund (HOF) from a capital fund to an operating fund. After careful review and analysis, DCHS, the Office of Performance, Strategy and Budget and the Finance and Business Operations Division agreed that HOF no longer holds title to any property assets and it no longer creates or directly manages any capital development. HOF's primary activity now is to provide and monitor grants for community organizations to create and manage capital development. The HOF budget detail can be found in the Economic Growth and Built Environment goal section of this budget book.

2013/2014 Biennial Budget for

Community and Human Services Administration 1080/A93500

Code/ Item#	Description	Expenditures	FTEs *	TLTs
FY13				
Adopted Budget				
AD_012	2012 Adopted Budget	3,375,596	15.00	
Adjustments to Adopted Budget				
PF_013	2013 Adjustments to 2012 Adopted Budget	(27,794)		
Administrative Service Changes				
AC_001	Human Services Hub Model	50,000		
AC_002	DCHS Demographic Data Consolidation	240,748		
AC_005	Solicitation and Contracting Improvements	90,000		
Central Rate Changes				
CR_005	General Fund Overhead Adjustment	132,402		
CR_007	KCIT Operations and Maintenance Charge	(37,821)		
CR_008	KCIT Infrastructure Charge	(31,429)		
CR_011	KCIT Telecommunications Services	(372)		
CR_012	KCIT Telecommunications Overhead	(408)		
CR_013	Motor Pool Rate Adjustment	3,410		
CR_014	Facilities Management Space Charge	48,563		
CR_015	Insurance Charges	139,921		
CR_016	Radio Access	96		
CR_017	Radio Maintenance	36		
CR_018	Radio Direct Charges	24		
CR_019	Radio Reserve Program	36		
CR_020	Prosecuting Attorney Office Civil Division Charge	6,612		
CR_021	Debt Service Adjustment	14,040		
CR_022	Long Term Leases	101,841		
CR_025	Financial Services Charge	68,176		
CR_036	Property Services-Lease Administration Fee	2,946		
CR_037	Facilities Management Strategic Initiative Fee	529		
CR_038	Major Maintenance Repair Fund	12,582		
CR_048	Business Resource Center	19,927		
CR_050	KCIT Reorganization Transfer	(240,748)		
CR_051	KCIT Application Services	118,260		
CR_052	KCIT Workstation Services	66,132		
CR_053	KCIT eGovernment Services	19,932		
CR_057	KCIT Countywide Services	3,888		
CR_058	KCIT Tech Service Rebate	26,088		
Technical Adjustments				
TA_001	Proforma Technical Adjustment	(657,972)		
TA_050	Revenue Update - \$41,187	0		
FY13 Subtotal		3,545,241	15.00	0.00

2013/2014 Biennial Budget for**Community and Human Services Administration 1080/A93500**

Code/ Item#	Description	Expenditures	FTEs *	TLTs
FY14				
Adjustments to Adopted Budget				
PF_012	2012 Adopted Budget	3,375,596		
PF_014	2013 And 2014 Adjustments to 2012 Adopted Budget	108,352		
Administrative Service Changes				
AC_001	Human Services Hub Model	50,000		
Central Rate Changes				
CR_099	2014 Central Rate Adjustments	718,306		
Technical Adjustments				
TA_001	Proforma Technical Adjustment	(983,230)		
TA_050	Revenue Update - \$77,840	0		
FY14 Subtotal		3,269,024	15.00	0.00
2013/2014 Biennial Budget		6,814,265	15.00	0.00

* FTEs for the 2013 Budget and 2013/2014 Biennial Budget do not include temporary positions or overtime. The 2013/2014 Biennial Budget reflects the maximum number of FTEs during the biennium.

** The 2013/2014 Biennial Budget reflects the total expenditures for the biennium.

DCHS Administration

PROGRAM HIGHLIGHTS

The total 2013/2014 Proposed Budget for DCHS Administration is \$6,814,265 with 15.00 FTEs.

Adjustments to the Adopted Budget (Pro Forma)

Adjustments to the 2012 Adopted Budget in 2013 and 2014 Pro Forma include annualization of mid-2012 changes and removal of one-time changes, if any, as well as miscellaneous salary adjustments. Salary adjustments include increases for 3.09 percent COLA for 2013 and 2.00 percent for 2014 and a 1.00 percent increase in the Flex Benefit rate for 2013 from the 2012 rate and a 4.00 percent increase from 2013 for the 2014 rate.

Administrative Service Changes

Human Services Hub Model

2013 - \$50,000 Expenditure

2014 - \$50,000 Expenditure

This proposal is to pay for a consultant to assist in the development of a regional human services model that will better integrate clients, providers and funders. The model is intended be client-driven and will simplify access to services.

DCHS Demographic Data Consolidation

2013 - \$240,748 Expenditure

This proposal will fund a project to build a single, unified system for data storage, retrieval and analysis, and an improved department reporting module. This project has been passed through King County Information Technology (KCIT) Conceptual Review and will be completed in 2013. There is rate credit within KCIT's central rate allocation for DCHS Administration to ensure that this amount is not entered into the budget twice. Details about each rate can be found in the How We Deliver section of this budget book.

Solicitation and Contracting Improvements

2013 - \$90,000 Expenditure

This proposal will fund the development and implementation of recommended improvements to DCHS' solicitation and contracting processes identified in both the Lean continuous improvement event in March 2012, and the Request for Proposal proviso report delivered to Council in August 2012.

Technical Adjustments

Pro Forma Technical Adjustment

2013 - (\$657,972) Expenditure

2014 - (\$983,230) Expenditure

This adjustment reflects that the Pro Forma development included adjustments that subsequently needed to be accommodated in DCHS Administration budget request as technical adjustments. These technical adjustments are needed to bring revenues and expenditures into alignment with the DCHS Administration 2013 and 2014 budget.

Revenue Adjustment

2013– \$41,187 Revenue

2014– \$77,840 Revenue

This is a technical adjustment aligning projected revenues for 2013 and 2014.

Central Rate Adjustments – \$1,192,969 Expenditure

This series of adjustments captures the net effect of countywide charges from the 2012 Adopted Budget to reflect the most current 2013 and 2014 central rate charges. Unlike previous years, it does not include COLA and flex benefits, which are included in the Pro Forma decision package. Details about each rate can be found in the How We Deliver Introduction, beginning on page H-5, and the agency-specific changes are detailed in the central rate section of the agency crosswalk.

**2013/2014 Biennial Proposed Financial Plan
DCHS Administration / 1080**

	2011 Actual ¹	2012 Adopted	2012 Estimated ²	2013 Proposed	2014 Proposed ³	2015 Projected ⁴	2016 Projected ⁴
Beginning Fund Balance	781,838	455,475	803,051	521,612	104,371	-	-
Revenues							
Charges for Services	5,138,250	3,086,813	3,086,813	3,128,000	3,164,653	3,419,665	3,583,809
Total Revenues	5,138,250	3,086,813	3,086,813	3,128,000	3,164,653	3,419,665	3,583,809
Total Biennial Revenues					6,292,653		7,003,474
Expenditures							
Wages, Benefits and Retirement	(3,918,364)	(1,782,748)	(1,862,904)	(1,946,641)	(2,023,015)	(2,113,848)	(2,215,313)
Intergovernmental Services	(1,198,673)	(1,592,848)	(1,505,348)	(1,598,600)	(1,246,009)	(1,305,817)	(1,368,496)
Total Expenditures	(5,117,037)	(3,375,596)	(3,368,252)	(3,545,241)	(3,269,024)	(3,419,665)	(3,583,809)
Total Biennial Expenditures					(6,814,265)		(7,003,474)
Estimated Underexpenditures ⁵		-	-	-	-	-	-
Other Fund Transactions							
	-	-	-	-	-	-	-
Total Other Fund Transactions	-	-	-	-	-	-	-
Total Biennial Other Fund Transactions					-		-
Ending Fund Balance	803,051	166,692	521,612	104,371	-	-	-
Reserves							
Expenditure Reserves							
Hub Model Development Reserve ⁶			(50,000)				
Data Consolidation Reserve ⁷			(240,748)				
RFP Response ⁸			(60,000)				
Rainy Day Reserve ⁹			-	-	-	-	-
	-	-	170,864	104,371			
Ending Undesignated Fund Balance	803,051	166,692	521,612	104,371	-	-	-

Financial Plan Notes:

¹ 2011 Actuals are based on 14th Month ARMS

² 2012 Estimated is based on updated revenue and expenditure data as of 4/16/12.

³ 2014 revenues and expenditures were developed using the outyear guidance as provided by PSB.

⁴ 2015 and 2016 revenues and expenditures were developed using the outyear guidance as provided by PSB.

⁵ DCHS Administration does not have an estimated underexpenditure.

⁶ Hub Model development planned for 2013 & 2014.

⁷ Data Consolidation project projected in 2013.

⁸ RFP Proviso response expected to be used in 2013 to implement results of the 2012 RFP Proviso.

⁹ DCHS Administration functions in a similar capacity to an internal service fund and is not required to hold a Rainy Day Reserve per agreement with PSB.

**2013/2014 Biennial Budget for
Developmental Disabilities 1070/A92000**

Code/	Item#	Description	Expenditures	FTEs *	TLTs
FY13					
Adopted Budget					
AD_012		2012 Adopted Budget	27,421,079	16.00	
Adjustments to Adopted Budget					
PF_013		2013 Adjustments to 2012 Adopted Budget	(187,179)		
Direct Service Changes					
DS_001		Adding Vashon Island School District Funds for Early Intervention Services	30,000		
DS_002		Adding Funds to Coordinate the Northshore School Dist. School to Work Program	20,000		
Central Rate Changes					
CR_005		General Fund Overhead Adjustment	8,348		
CR_007		KCIT Operations and Maintenance Charge	(4,591)		
CR_008		KCIT Infrastructure Charge	(22,467)		
CR_010		KCIT Operations and Maintenance Charge	(4,453)		
CR_011		KCIT Telecommunications Services	276		
CR_012		KCIT Telecommunications Overhead	(132)		
CR_013		Motor Pool Rate Adjustment	1,674		
CR_014		Facilities Management Space Charge	(5,349)		
CR_020		Prosecuting Attorney Office Civil Division Charge	(435)		
CR_021		Debt Service Adjustment	26,508		
CR_022		Long Term Leases	(7,895)		
CR_025		Financial Services Charge	20,359		
CR_036		Property Services-Lease Administration Fee	463		
CR_037		Facilities Management Strategic Initiative Fee	(1)		
CR_038		Major Maintenance Repair Fund	(1,054)		
CR_046		Countywide Strategic Technology Projects	1,176		
CR_048		Business Resource Center	1,636		
CR_051		KCIT Application Services	126,288		
CR_052		KCIT Workstation Services	51,804		
CR_053		KCIT eGovernment Services	19,932		
CR_057		KCIT Countywide Services	4,140		
CR_058		KCIT Tech Service Rebate	(7,764)		
Technical Adjustments					
TA_050		Revenue Update - \$39,508	0		
FY13 Subtotal			27,492,362	16.00	0.00

FY14

Adjustments to Adopted Budget

PF_012		2012 Adopted Budget	27,421,079		
PF_014		2013 And 2014 Adjustments to 2012 Adopted Budget	(109,873)		

**2013/2014 Biennial Budget for
Developmental Disabilities 1070/A92000**

Code/	Item#	Description	Expenditures	FTEs *	TLTs
Direct Service Changes					
DS_001		Adding Vashon Island School District Funds for Early Intervention Services	30,000		
DS_002		Adding Funds to Coordinate the Northshore School Dist. School to Work Program	20,000		
Central Rate Changes					
CR_099		2014 Central Rate Adjustments	246,449		
Technical Adjustments					
TA_050		Revenue Update - \$93,143	0		
FY14 Subtotal			27,607,655	16.00	0.00
2013/2014 Biennial Budget			55,100,017	16.00	0.00

* FTEs for the 2013 Budget and 2013/2014 Biennial Budget do not include temporary positions or overtime. The 2013/2014 Biennial Budget reflects the maximum number of FTEs during the biennium.

** The 2013/2014 Biennial Budget reflects the total expenditures for the biennium.

Developmental Disabilities

PROGRAM HIGHLIGHTS

The total 2013/2014 Proposed Biennial Budget for the Developmental Disabilities (DD) is \$55,100,017 with 16.00 FTEs.

Adjustments to the Adopted Budget (Pro Forma)

Adjustments to the 2012 Adopted Budget in 2013 and 2014 Pro Forma include annualization of mid-2012 changes and removal of one-time changes, if any, as well as miscellaneous salary adjustments. Salary adjustments include increases for 3.09 percent COLA for 2013 and 2.00 percent for 2014 and a 1.00 percent increase in the Flex Benefit rate for 2013 from the 2012 rate and a 4.00 percent increase from 2013 for the 2014 rate.

Direct Service Adjustments

Adding Vashon Island School District Funds for Early Intervention Services

2013 - \$30,000 Expenditure / \$30,000 Revenue

2014 - \$30,000 Expenditure / \$30,000 Revenue

This revenue-backed increase from the Vashon Island School District's will allow DD to administer the District's early intervention (EI) services program, which was previously administered internally by the Vashon Island School District. King County DD acts as the program coordinator and contract manager for the seven school districts within the county for EI services.

Adding funds to Coordinate the Northshore School District School to Work Transition Program

2013 - \$20,000 Expenditure / \$20,000 Revenue

2014 - \$20,000 Expenditure / \$20,000 Revenue

This revenue-backed increase from the Northshore School District will allow to DD to coordinate and manage the District's School-to-Work contracted services for young adults in high school transition programs. This request will provide more opportunities for students with developmental disabilities to gain work experience and leave high school employed.

Technical Adjustments

Revenue Adjustment

2013— \$39,508 Revenue

2014— \$93,143 Revenue

This is a technical adjustment aligning projected revenues for 2013 and 2014.

Central Rate Adjustments – \$454,911 Expenditure

This series of adjustments captures the net effect of countywide charges from the 2012 Adopted Budget to reflect the most current 2013 and 2014 central rate charges. Unlike previous years, it does not include COLA and flex benefits, which are included in the Pro Forma decision package. Details about each rate can be found in the How We Deliver Introduction, beginning on page H-5, and the agency-specific changes are detailed in the central rate section of the agency crosswalk.

2013/2014 Biennial Proposed Financial Plan
Developmental Disabilities Fund / 1070

	2011 Actual ¹	2012 Adopted	2012 Estimated ²	2013 Proposed	2014 Proposed ³	2015 Projected ⁴	2016 Projected ⁴
Beginning Fund Balance	5,777,837	2,792,986	6,099,548	5,595,447	5,196,766	4,736,409	3,939,955
Revenues							
Taxes	2,879,206	2,932,510	2,919,480	2,972,018	3,025,635	3,079,040	3,133,479
Intergovernmental Payments	1,962,299	2,541,312	2,541,312	2,591,312	2,591,312	2,591,312	2,591,312
State Grants	19,300,322	20,065,338	20,065,338	20,065,338	20,065,338	20,065,338	20,065,338
Federal Grants	2,000,168	1,462,591	1,462,591	1,462,591	1,462,591	1,462,591	1,462,591
Other Financing Sources	1,526	2,422	2,422	2,422	2,422	2,422	2,422
Total Revenues	26,143,521	27,004,173	26,991,143	27,093,681	27,147,298	27,200,703	27,255,142
Total Biennial Revenues					54,240,979		54,455,845
Expenditures							
Wages, Benefits and Retirement	(1,542,591)	(1,430,155)	(1,482,633)	(1,242,976)	(1,276,854)	(1,620,619)	(1,695,167)
Supplies	(20,442)	(29,660)	(29,660)	(29,660)	(29,660)	(29,660)	(29,660)
Direct Services	(23,079,782)	(24,762,009)	(24,762,069)	(24,812,285)	(24,812,129)	(24,812,129)	(24,812,129)
Services-Other Charges	(274,019)	(275,000)	(275,000)	(275,000)	(275,000)	(275,000)	(275,000)
Intergovernmental Services	(704,340)	(923,619)	(945,246)	(1,104,121)	(1,143,440)	(1,189,178)	(1,236,745)
Intergovernmental Contributions	(200,636)	(636)	(636)	(28,320)	(70,572)	(70,572)	(70,572)
Total Expenditures	(25,821,810)	(27,421,079)	(27,495,244)	(27,492,362)	(27,607,655)	(27,997,158)	(28,119,273)
Total Biennial Expenditures					(55,100,017)		(56,116,430)
Estimated Underexpenditures		-	-	-	-	-	-
Other Fund Transactions							
GAAP Adjustment	-	-	-	-	-	-	-
Total Other Fund Transactions	-	-	-	-	-	-	-
Total Biennial Other Fund Transactions					-		-
Ending Fund Balance	6,099,548	2,376,080	5,595,447	5,196,766	4,736,409	3,939,955	3,075,824
Reserves							
Expenditure Reserves							
Rainy Day Reserve @ 45 days of expenditures ⁵	-	-	(3,389,825)	(3,389,469)	(3,403,683)	(3,451,704)	(3,466,760)
Total Reserves	-	-	(3,389,825)	(3,389,469)	(3,403,683)	(3,451,704)	(3,466,760)
Reserve Shortfall	-	-	-	-	-	-	390,936
Ending Undesignated Fund Balance	6,099,548	2,376,080	2,205,622	1,807,297	1,332,726	488,251	-

Financial Plan Notes:

¹ 2011 Actual is based on 2011 CAFR Report from Financial Accounting.

² 2012-2013 Estimated is based expenditure data and OEFA Forecast as of 8/22/2012 .

³ 2014 revenues is based on the 8/22/12 OEFA forecast and expenditures have not been inflated, except for the Cola and Merit increase applied by PSB.

⁴ 2015 and 2016 revenues and expenditures have no inflation, except for COLA and Merit increase applied by PSB and Intergovernmental Services which increases 4% annually.

⁵ The fund is a Special Revenue Fund and KCDDD puts aside 45 days of Annual Expenditures as Rainy Day Reserve for the years of 2013-2016.

2013/2014 Biennial Budget for

Children and Family Services Community Services - Operating 1421/A88800

Code/ Item#	Description	Expenditures	FTEs *	TLTs
FY13				
Adopted Budget				
AD_012	2012 Adopted Budget	4,872,840	14.50	
Adjustments to Adopted Budget				
PF_013	2013 Adjustments to 2012 Adopted Budget	(1,034,130)		
Direct Service Changes				
DS_002	General Fund Revenue Support for DAWN	124,000		
DS_003	South County Gang Prevention & Intervention Program	380,000		
DS_110	Unincorporated Area Council (UAC) Program & Staff Transfer to DNRP	(333,151)	(2.00)	
Central Rate Changes				
CR_005	General Fund Overhead Adjustment	(491)		
CR_007	KCIT Operations and Maintenance Charge	(416)		
CR_008	KCIT Infrastructure Charge	(22,218)		
CR_009	Geographic Information Systems Charge	6,980		
CR_010	KCIT Operations and Maintenance Charge	(4,036)		
CR_011	KCIT Telecommunications Services	7,764		
CR_012	KCIT Telecommunications Overhead	2,556		
CR_013	Motor Pool Rate Adjustment	518		
CR_014	Facilities Management Space Charge	(2,399)		
CR_020	Prosecuting Attorney Office Civil Division Charge	(5,892)		
CR_021	Debt Service Adjustment	19,368		
CR_022	Long Term Leases	29,582		
CR_025	Financial Services Charge	(83,535)		
CR_036	Property Services-Lease Administration Fee	474		
CR_037	Facilities Management Strategic Initiative Fee	17		
CR_038	Major Maintenance Repair Fund	(3,773)		
CR_046	Countywide Strategic Technology Projects	(2,992)		
CR_048	Business Resource Center	971		
CR_051	KCIT Application Services	117,936		
CR_052	KCIT Workstation Services	42,420		
CR_053	KCIT eGovernment Services	1,572		
CR_057	KCIT Countywide Services	3,240		
CR_058	KCIT Tech Service Rebate	(6,288)		
Technical Adjustments				
TA_050	Revenue Update - \$154,857	0		
FY13 Subtotal		4,110,917	12.50	0.00
FY14				
Adjustments to Adopted Budget				
PF_012	2012 Adopted Budget	4,872,840		
PF_014	2013 And 2014 Adjustments to 2012 Adopted Budget	(965,171)		

2013/2014 Biennial Budget for**Children and Family Services Community Services - Operating 1421/A88800**

Code/ Item#	Description	Expenditures	FTEs *	TLTs
Direct Service Changes				
DS_003	South County Gang Prevention & Intervention Program	380,000		
DS_110	Unincorporated Area Council (UAC) Program & Staff Transfer to DNRP	(345,144)	(2.00)	
Central Rate Changes				
CR_099	2014 Central Rate Adjustments	224,933		
Technical Adjustments				
TA_050	Revenue Update - \$252,583	0		
FY14 Subtotal		4,167,457	10.50	0.00
2013/2014 Biennial Budget		8,278,374	12.50	0.00

* FTEs for the 2013 Budget and 2013/2014 Biennial Budget do not include temporary positions or overtime. The 2013/2014 Biennial Budget reflects the maximum number of FTEs during the biennium.

** The 2013/2014 Biennial Budget reflects the total expenditures for the biennium.

Community Services – Operating

PROGRAM HIGHLIGHTS

The total 2013/2014 Proposed Budget for Community Services – Operating (CSO) is \$8,278,374 with 12.5 FTEs.

Adjustments to the Adopted Budget (Pro Forma)

Adjustments to the 2012 Adopted Budget in 2013 and 2014 Pro Forma include annualization of mid-2012 changes and removal of one-time changes, if any, as well as miscellaneous salary adjustments. Salary adjustments include increases for 3.09 percent COLA for 2013 and 2.00 percent for 2014 and a 1.00 percent increase in the Flex Benefit rate for 2013 from the 2012 rate and a 4.00 percent increase from 2013 for the 2014 rate.

Direct Service Adjustments

General Fund Revenue Support for Domestic Abuse Women’s Network (DAWN)

2013 - \$124,000 Expenditure / \$124,000 Revenue

This request represents the second year of a two-year commitment of funds to support an emergency shelter for victim of domestic violence provided by DAWN.

South County Gang Prevention and Intervention Program

2013 - \$380,000 Expenditure / \$380,000 Revenue

2014 - \$380,000 Expenditure / \$380,000 Revenue

This request represents a continuation of funding for two south County gang prevention and intervention programs the South County Gang Intervention Project and the Avanza programs. These programs were funded in the 2012 Adopted Budget by the 2011 Criminal Justice Reserve. These programs will be allowed to continue in 2013 and 2014 through funding support provided by the General Fund.

Technical Adjustments

Unincorporated Area Council (UAC) Program and Staff Transferred to Department of Natural Resources and Parks (DNRP)

2013 – (\$333,151) Expenditure / (2.00) FTE

2014 – (\$345,144) Expenditure / (2.00) FTE

This technical adjustment reflects the Executive Office decision to transfer the UAC program and staff to DNRP effective April 1, 2012, as a part of the newly formed Community Service Areas team located in the DNRP Director’s office.

Revenue Adjustment

2013– \$154,857 Revenue

2014–\$252,583 Revenue

This is a technical adjustment aligning projected revenues.

Central Rate Adjustments – \$326,921 Expenditure

This series of adjustments captures the net effect of countywide charges from the 2012 Adopted Budget to reflect the most current 2013 and 2014 central rate charges. Unlike previous years, it does not include COLA and flex benefits, which are included in the Pro Forma decision package. Details about each rate can be found in the How We Deliver Introduction, beginning on page H-5, and the agency-specific changes are detailed in the central rate section of the agency crosswalk.

2013/2014 Biennial Budget for
Children and Family Services Transfers to Community and Human Services
1421/A88700

Code/	Item#	Description	Expenditures	FTEs *	TLTs
FY13					
Adopted Budget					
	AD_012	2012 Adopted Budget	3,714,101		
Adjustments to Adopted Budget					
	PF_013	2013 Adjustments to 2012 Adopted Budget	(1,821,000)		
FY13 Subtotal			1,893,101	0.00	0.00
FY14					
Adjustments to Adopted Budget					
	PF_012	2012 Adopted Budget	3,714,101		
	PF_014	2013 And 2014 Adjustments to 2012 Adopted Budget	(1,821,000)		
FY14 Subtotal			1,893,101	0.00	0.00
2013/2014 Biennial Budget			3,786,202	0.00	0.00

* FTEs for the 2013 Budget and 2013/2014 Biennial Budget do not include temporary positions or overtime. The 2013/2014 Biennial Budget reflects the maximum number of FTEs during the biennium.

** The 2013/2014 Biennial Budget reflects the total expenditures for the biennium.

Children & Family Services Fund

PROGRAM HIGHLIGHTS

The Children and Family Services (CFS) Fund was created by the King County Council in the 2008 Adopted Budget and implemented in the Executive's 2009 Proposed Budget. Prior to 2009 it was known as the Children and Family Set-Aside Fund. Recognizing the importance of providing funding to programs serving survivors of domestic violence and sexual assault, the 2013/2014 Proposed Budget contains \$626,283 per year of discretionary General Fund (GF) support for these services. The CFS Fund acts as a pass-through for the \$380,000 of General Fund support to fund two gang intervention programs managed by the Employment and Education Resources program (EER) which was previously funded by the 2011 Criminal Justice Reserve.

Highlights of the changes to the CFS transfers to recipient agencies are presented below. For program details, please consult the section pages for each agency.

CFS Transfers

Employment and Education Resources Program – Total transfer from CFS – remains at \$3,484,120.

Housing Opportunity Fund – Total transfer from CFS – remains at \$229,981.

2013/2014 Biennial Proposed Financial Plan
Children and Family Services / 1421

	2011 Actual ¹	2012 Adopted	2012 Estimated ²	2013 Proposed ³	2014 Proposed ³	2015 Projected ⁴	2016 Projected ⁴
Beginning Fund Balance	1,614,917	650,969	1,512,218	1,245,015	603,549	32,174	90,113
Revenues							
Sales Tax	3,702,425	3,719,719	3,729,689	3,852,687	3,935,924	4,151,803	4,396,291
Interest Earnings	22,079	2,186	2,186	2,186	2,186	2,186	2,186
Parking Garage Fees	620,335	633,734	636,960	655,623	670,112	686,262	708,487
General Fund Transfer to Human Services	826,283	2,106,283	2,106,283	1,130,283	1,130,283	626,283	626,283
Interfund Transfer for CSD Admin/Overhead	903,810	907,432	907,432	935,472	964,378	994,177	1,024,897
Marriage License Fee	194,625	210,300	210,300	210,300	210,300	210,300	210,300
Divorce License Fee	32,076	35,000	35,000	35,000	35,000	35,000	35,000
Interfund Transfer for UAC	305,203	329,888	329,888	-	-	-	-
MIDD Fund Transfer	362,000	362,000	362,000	362,000	362,000	-	-
2011 Carryover Revenue			688,143				
Total Revenues	6,968,836	8,306,542	9,007,881	7,183,551	7,310,183	6,706,011	7,003,444
Total Biennial Revenues				14,493,734		13,709,455	
Expenditures							
Community Services - Operating	(5,578,764)	(4,872,840)	(4,872,840)	(4,110,916)	(4,167,457)	(3,313,971)	(3,313,971)
Transfer to EER	(1,262,790)	(3,484,120)	(3,484,120)	(3,484,120)	(3,484,120)	(3,104,120)	(3,104,120)
Transfer to HOF	(229,981)	(229,981)	(229,981)	(229,981)	(229,981)	(229,981)	(229,981)
Encumbrance	-	-	(688,143)	-	-	-	-
Total Expenditures	(7,071,535)	(8,586,941)	(9,275,084)	(7,825,017)	(7,881,558)	(6,648,072)	(6,648,072)
Total Biennial Expenditures				(15,706,575)		(13,296,144)	
Estimated Underexpenditures		-	-	-	-	-	-
Other Fund Transactions							
GAAP Adjustment	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Total Other Fund Transactions	-	-	-	-	-	-	-
Total Biennial Other Fund Transactions				-		-	
Ending Fund Balance	1,512,218	370,570	1,245,015	603,549	32,174	90,113	445,485
Reserves							
Reserve for Encumbrance ⁵	(688,143)	-	-	-	-	-	-
Rainy Day Reserve @ 30 days of expenditures ⁶		(124,897)	(406,070)	(342,576)	(347,288)	(276,164)	(276,164)
Total Reserves	(688,143)	(124,897)	(406,070)	(342,576)	(347,288)	(276,164)	(276,164)
Reserve Shortfall	-	-	-	-	315,114	186,051	-
Ending Undesignated Fund Balance	824,075	245,673	838,945	260,973	-	-	169,321

Financial Plan Notes:

¹ 2011 Actuals are based on the 2011 14th Month ARMS reports.

² 2012 Estimated is based on updated revenue and expenditure data as of 08/22/12.

³ 2013 and 2014 revenues and expenditures are based in part on Office of Performance, Strategy and Budget (PSB) projections.

⁴ 2015 and 2016 projected revenues are based on PSB projections.

⁵ Reserve for 2011 Encumbrance Carryover.

⁶ The Rainy Day Reserve is based on 30 days of CSO annual Expenditures. CFS plans to build up to the full reserve amount in the out years.

**2013/2014 Biennial Budget for
Veterans Services 1060/A48000**

Code/ Item#	Description	Expenditures	FTEs *	TLTs
FY13				
Adopted Budget				
AD_012	2012 Adopted Budget	3,061,189	7.00	
Adjustments to Adopted Budget				
PF_013	2013 Adjustments to 2012 Adopted Budget	(10,928)		
Central Rate Changes				
CR_005	General Fund Overhead Adjustment	(2,784)		
CR_007	KCIT Operations and Maintenance Charge	(201)		
CR_008	KCIT Infrastructure Charge	(11,067)		
CR_010	KCIT Operations and Maintenance Charge	(1,948)		
CR_011	KCIT Telecommunications Services	1,116		
CR_012	KCIT Telecommunications Overhead	192		
CR_013	Motor Pool Rate Adjustment	4,278		
CR_014	Facilities Management Space Charge	(1,221)		
CR_015	Insurance Charges	(12,059)		
CR_020	Prosecuting Attorney Office Civil Division Charge	(1,476)		
CR_021	Debt Service Adjustment	8,676		
CR_022	Long Term Leases	2,503		
CR_025	Financial Services Charge	(6,909)		
CR_036	Property Services-Lease Administration Fee	360		
CR_038	Major Maintenance Repair Fund	(377)		
CR_046	Countywide Strategic Technology Projects	(1,364)		
CR_048	Business Resource Center	1,325		
CR_051	KCIT Application Services	134,040		
CR_052	KCIT Workstation Services	149,923		
CR_053	KCIT eGovernment Services	3,240		
CR_057	KCIT Countywide Services	6,084		
CR_058	KCIT Tech Service Rebate	(13,452)		
Technical Adjustments				
TA_050	Revenue Update - \$52,717	0		
FY13 Subtotal		3,309,139	7.00	0.00
FY14				
Adjustments to Adopted Budget				
PF_012	2012 Adopted Budget	3,061,189		
PF_014	2013 And 2014 Adjustments to 2012 Adopted Budget	22,971		
Central Rate Changes				
CR_099	2014 Central Rate Adjustments	305,650		
Technical Adjustments				
TA_050	Revenue Update - \$100,498	0		
FY14 Subtotal		3,389,810	7.00	0.00

**2013/2014 Biennial Budget for
Veterans Services 1060/A48000**

Code/	Item#	Description	Expenditures	FTEs *	TLTs
2013/2014 Biennial Budget			6,698,949	7.00	0.00

* FTEs for the 2013 Budget and 2013/2014 Biennial Budget do not include temporary positions or overtime. The 2013/2014 Biennial Budget reflects the maximum number of FTEs during the biennium.

** The 2013/2014 Biennial Budget reflects the total expenditures for the biennium.

Veterans' Services

PROGRAM HIGHLIGHTS

The total 2013/2014 Proposed Budget for Veterans' Services is \$6,698,949 with 7.00 FTEs

Adjustments to the Adopted Budget (Pro Forma)

Adjustments to the 2012 Adopted Budget in 2013 and 2014 Pro Forma include annualization of mid-2012 changes and removal of one-time changes, if any, as well as miscellaneous salary adjustments. Salary adjustments include increases for 3.09 percent COLA for 2013 and 2.00 percent for 2014 and a 1.00 percent increase in the Flex Benefit rate for 2013 from the 2012 rate and a 4.00 percent increase from 2013 for the 2014 rate.

Technical Adjustments

Revenue Adjustment

2013– \$52,717 Revenue

2014– \$100,498 Revenue

This is a technical adjustment aligning projected revenues.

Central Rate Adjustments – \$564,528 Expenditure

This series of adjustments captures the net effect of countywide charges from the 2012 Adopted Budget to reflect the most current 2013 and 2014 central rate charges. Unlike previous years, it does not include COLA and flex benefits, which are included in the Pro Forma decision package. Details about each rate can be found in the How We Deliver Introduction, beginning on page H-5, and the agency-specific changes are detailed in the central rate section of the agency crosswalk.

**2013/2014 Biennial Proposed Financial Plan
Veterans Relief Fund / 1060**

	2011 Actual ¹	2012 Adopted	2012 Estimated ²	2013 Proposed ³	2014 Proposed ³	2015 Projected ⁴	2016 Projected ⁴
Beginning Fund Balance	668,525	676,840	918,582	658,050	196,388	(298,164)	(391,057)
Revenues							
Veterans Relief Services Millage	2,558,233	2,595,812	2,601,709	2,648,529	2,696,310	2,743,902	2,792,415
Interest Earnings	5,237	2,100	2,100	2,100	2,100	2,100	2,100
Veterans and Family Levy Contribution	-	196,848	196,848	196,848	196,848	196,848	196,848
Total Revenues	2,563,470	2,794,760	2,800,657	2,847,477	2,895,258	2,942,850	2,991,363
Total Biennial Revenues				5,742,735		5,934,213	
Expenditures							
Based Budget Program Expenditures	(2,313,413)	(2,781,076)	(2,780,709)	(3,040,718)	(3,116,021)	(2,761,954)	(2,761,954)
Risk Management Assessment	-	(280,113)	(280,480)	(268,421)	(273,789)	(273,789)	(273,789)
Total Expenditures	(2,313,413)	(3,061,189)	(3,061,189)	(3,309,139)	(3,389,810)	(3,035,743)	(3,035,743)
Total Biennial Expenditures				(6,698,949)		(6,071,486)	
Estimated Underexpenditures		-	-	-	-	-	-
Other Fund Transactions							
Total Other Fund Transactions	-	-	-	-	-	-	-
Total Biennial Other Fund Transactions				-		-	
Ending Fund Balance	918,582	410,411	658,050	196,388	(298,164)	(391,057)	(435,437)
Reserves							
Rainy Day Reserve @ 30 days of expenditures ⁵	(192,784)	(255,099)	(255,099)	(275,762)	(282,484)	(252,979)	(252,979)
Total Reserves	(192,784)	(255,099)	(255,099)	(275,762)	(282,484)	(252,979)	(252,979)
Reserve Shortfall	-	-	-	79,374	580,648	644,036	688,416
Ending Undesignated Fund Balance	725,798	155,312	402,951	-	-	-	-

Financial Plan Notes:

¹ 2011 Actuals are based on 14th Month ARMS.

² 2012 Estimated is based on updated revenue forecast as of 8/22/12. There are no significant changes from 2012 Adopted.

³ 2013 and 2014 is based on the updated revenue forecast as of 8/22/12. Expenditures are based on projections as of 9/13/2012.

⁴ 2015 and 2016 is based on the updated revenue forecast as of 8/22/12. Expenditures are based on projections as of 9/13/2012.

⁵ The Rainy Day reserve is based on 30 days of the fund's annual expenditures. This fund plans to build up to the full reserve amount after 2016, upon completion of its Risk Management special assessments.

**2013/2014 Biennial Budget for
Veterans and Family Levy 1141/A11700**

Code/	Item#	Description	Expenditures	FTEs *	TLTs
FY13					
Adopted Budget					
	AD_012	2012 Adopted Budget	7,829,283	11.00	1.00
Adjustments to Adopted Budget					
	PF_013	2013 Adjustments to 2012 Adopted Budget	44,409		
Direct Service Changes					
	DS_001	Veterans Levy Program Expenditure Increase	1,500,184		
Central Rate Changes					
	CR_005	General Fund Overhead Adjustment	24,534		
	CR_007	KCIT Operations and Maintenance Charge	(344)		
	CR_008	KCIT Infrastructure Charge	(15,200)		
	CR_010	KCIT Operations and Maintenance Charge	(3,340)		
	CR_011	KCIT Telecommunications Services	(600)		
	CR_012	KCIT Telecommunications Overhead	(408)		
	CR_013	Motor Pool Rate Adjustment	417		
	CR_014	Facilities Management Space Charge	(8,589)		
	CR_021	Debt Service Adjustment	15,468		
	CR_022	Long Term Leases	(14,331)		
	CR_025	Financial Services Charge	(8,182)		
	CR_036	Property Services-Lease Administration Fee	(243)		
	CR_037	Facilities Management Strategic Initiative Fee	(1)		
	CR_038	Major Maintenance Repair Fund	(1,999)		
	CR_046	Countywide Strategic Technology Projects	(2,241)		
	CR_048	Business Resource Center	944		
	CR_052	KCIT Workstation Services	212,000		
	CR_058	KCIT Tech Service Rebate	108		
Technical Adjustments					
	TA_050	Revenue Update - \$365,567	0		
FY13 Subtotal			9,571,869	11.00	1.00
FY14					
Adjustments to Adopted Budget					
	PF_012	2012 Adopted Budget	7,829,283		
	PF_014	2013 And 2014 Adjustments to 2012 Adopted Budget	111,053		
Direct Service Changes					
	DS_001	Veterans Levy Program Expenditure Increase	1,355,189		
Central Rate Changes					
	CR_099	2014 Central Rate Adjustments	256,316		
Technical Adjustments					
	TA_050	Revenue Update - \$600,693	0		
FY14 Subtotal			9,551,841	11.00	1.00

2013/2014 Biennial Budget for**Veterans and Family Levy 1141/A11700**

Code/	Item#	Description	Expenditures	FTEs *	TLTs
2013/2014 Biennial Budget			19,123,710	11.00	1.00

* FTEs for the 2013 Budget and 2013/2014 Biennial Budget do not include temporary positions or overtime. The 2013/2014 Biennial Budget reflects the maximum number of FTEs during the biennium.

** The 2013/2014 Biennial Budget reflects the total expenditures for the biennium.

Veterans and Family Levy

PROGRAM HIGHLIGHTS

The total 2013/2014 Proposed Budget for the Veterans and Family Levy is \$19,123,710 with 11.00 FTEs and 1.00 TLT.

Adjustments to the Adopted Budget (Pro Forma)

Adjustments to the 2012 Adopted Budget in 2013 and 2014 Pro Forma include annualization of mid-2012 changes and removal of one-time changes, if any, as well as miscellaneous salary adjustments. Salary adjustments include increases for 3.09 percent COLA for 2013 and 2.00 percent for 2014 and a 1.00 percent increase in the Flex Benefit rate for 2013 from the 2012 rate and a 4.00 percent increase from 2013 for the 2014 rate.

Direct Service Adjustments

Veteran's Levy Program Expenditure Increase

2013 - \$1,500,184 Expenditure

2014 - \$1,355,189 Expenditure

This request of increased expenditure authority represents a combination of the planned increases defined in the Service Improvement Plan (SIP), a policy document guiding the implementation of the Veterans Levy, and the additions to the SIP passed by Council in Ordinance 2012-0219 in September 2012. These programs will support veterans through employment and training, counseling, housing, legal support and other related support services.

Technical Adjustments

Revenue Adjustment

2013– \$365,567 Revenue

2014– \$600,693 Revenue

This is a technical adjustment aligning projected revenues.

Central Rate Adjustments – \$454,309 Expenditure

This series of adjustments captures the net effect of countywide charges from the 2012 Adopted Budget to reflect the most current 2013 and 2014 central rate charges. Unlike previous years, it does not include COLA and flex benefits, which are included in the Pro Forma decision package. Details about each rate can be found in the How We Deliver Introduction, beginning on page H-5, and the agency-specific changes are detailed in the central rate section of the agency crosswalk.

**2013/2014 Biennial Proposed Financial Plan
Veterans and Family Levy / 1141**

	2011 Actual ¹	2012 Adopted	2012 Estimated ²	2013 Proposed ³	2014 Proposed ³	2015 Projected ⁴	2016 Projected ⁴
Beginning Fund Balance	9,965,740	3,850,117	6,560,075	3,262,160	1,927,812	848,618	920,835
Revenues							
Veterans and Family Levy Millage	7,736,744	7,815,301	7,861,716	8,180,868	8,415,994	8,680,682	8,960,899
Interest Earnings	70,229	11,304	11,304	11,304	11,304	11,304	11,304
Veterans Services Funds	-	45,349	45,349	45,349	45,349	45,349	45,349
Total Revenues	7,806,973	7,871,954	7,918,369	8,237,521	8,472,647	8,737,335	9,017,552
Total Biennial Revenues				16,710,168		17,754,887	
Expenditures							
Administration and Board Support	(403,551)	(507,188)	(462,783)	(460,113)	(485,690)	(504,376)	(515,023)
Services and Capital	(10,809,087)	(7,322,095)	(10,177,127)	(9,111,756)	(9,066,151)	(8,160,742)	(8,439,092)
Encumbrances	-	-	(576,374)	-	-	-	-
Total Expenditures	(11,212,638)	(7,829,283)	(11,216,284)	(9,571,869)	(9,551,841)	(8,665,118)	(8,954,115)
Total Biennial Expenditures				(19,123,710)		(17,619,233)	
Estimated Underexpenditures		-	-	-	-	-	-
Other Fund Transactions							
Total Other Fund Transactions	-	-	-	-	-	-	-
Total Biennial Other Fund Transactions				-		-	
Ending Fund Balance	6,560,075	3,892,788	3,262,160	1,927,812	848,618	920,835	984,272
Reserves							
Rainy Day Reserve @ 90 days of expenditures ⁵	(1,000,000)	(1,000,000)	(1,000,000)	(2,392,967)	(2,387,960)	(2,166,280)	(2,238,529)
Total Reserves	(1,000,000)	(1,000,000)	(1,000,000)	(2,392,967)	(2,387,960)	(2,166,280)	(2,238,529)
Reserve Shortfall	-	-	-	465,155	1,539,342	1,245,445	1,254,257
Ending Undesignated Fund Balance	5,560,075	2,892,788	2,262,160	-	-	-	-

Financial Plan Notes:

¹ 2011 Actuals are based on 2011 14th Month ARMS.

² 2012 Estimated is based on updated revenue forecast as of 8/22/2012. Significant changes from 2012 Adopted include 2011 auto carryover and approved supplemental funding.

³ 2013 and 2014 revenues and expenditures are based on Office of Performance, Strategy and Budget (PSB) projections and Council approved Service Improvement Plan (SIP)

⁴ 2015 and 2016 revenues and expenditures are based on PSB Budget projections and Council approved SIP.

⁵ The Rainy Day reserve through 2012 was \$1,000,000 per agreement with PSB. In accordance with the SIP approved by Council and the new County reserve policy, a new rainy day reserve goal equal to 90 days of expenditures has been established. This fund plans to build up to the full reserve amount in the out years.

**2013/2014 Biennial Budget for
Human Services Levy 1142/A11800**

Code/ Item#	Description	Expenditures	FTEs *	TLTs
FY13				
Adopted Budget				
AD_012	2012 Adopted Budget	7,829,283	4.50	
Adjustments to Adopted Budget				
PF_013	2013 Adjustments to 2012 Adopted Budget	10,221		
Direct Service Changes				
DS_001	Human Services Levy Program Expenditure Increase	1,532,728		
Central Rate Changes				
CR_005	General Fund Overhead Adjustment	13,366		
CR_007	KCIT Operations and Maintenance Charge	(129)		
CR_008	KCIT Infrastructure Charge	(5,883)		
CR_010	KCIT Operations and Maintenance Charge	(1,252)		
CR_013	Motor Pool Rate Adjustment	291		
CR_014	Facilities Management Space Charge	8,594		
CR_021	Debt Service Adjustment	10,320		
CR_022	Long Term Leases	19,092		
CR_025	Financial Services Charge	(976)		
CR_036	Property Services-Lease Administration Fee	488		
CR_037	Facilities Management Strategic Initiative Fee	17		
CR_038	Major Maintenance Repair Fund	1,348		
CR_046	Countywide Strategic Technology Projects	(825)		
CR_048	Business Resource Center	838		
CR_052	KCIT Workstation Services	126,985		
CR_058	KCIT Tech Service Rebate	132		
Technical Adjustments				
TA_050	Revenue Update - \$365,567	0		
FY13 Subtotal		9,544,638	4.50	0.00
FY14				
Adjustments to Adopted Budget				
PF_012	2012 Adopted Budget	7,829,283		
PF_014	2013 And 2014 Adjustments to 2012 Adopted Budget	40,217		
Direct Service Changes				
DS_001	Human Services Levy Program Expenditure Increase	709,174		
Central Rate Changes				
CR_099	2014 Central Rate Adjustments	218,381		
Technical Adjustments				
TA_050	Revenue Update - \$600,693	0		
FY14 Subtotal		8,797,055	4.50	0.00
2013/2014 Biennial Budget		18,341,693	4.50	0.00

**2013/2014 Biennial Budget for
Human Services Levy 1142/A11800**

Code/ Item#	Description	Expenditures	FTEs *	TLTs
--------------------	--------------------	---------------------	---------------	-------------

* FTEs for the 2013 Budget and 2013/2014 Biennial Budget do not include temporary positions or overtime. The 2013/2014 Biennial Budget reflects the maximum number of FTEs during the biennium.

** The 2013/2014 Biennial Budget reflects the total expenditures for the biennium.

Human Services Levy

PROGRAM HIGHLIGHTS

The total 2013/2014 Proposed Budget for the Human Services Levy is \$18,341,693 with 4.50 FTEs.

Adjustments to the Adopted Budget (Pro Forma)

Adjustments to the 2012 Adopted Budget in 2013 and 2014 Pro Forma include annualization of mid-2012 changes and removal of one-time changes, if any, as well as miscellaneous salary adjustments. Salary adjustments include increases for 3.09 percent COLA for 2013 and 2.00 percent for 2014 and a 1.00 percent increase in the Flex Benefit rate for 2013 from the 2012 rate and a 4.00 percent increase from 2013 for the 2014 rate.

Direct Service Adjustments

Human Services Levy Program Expenditure Increase

2013 - \$1,532,728 Expenditure

2014 - \$709,174 Expenditure

This request of increased expenditure authority represents a combination of the planned increases defined in the Service Improvement Plan (SIP), a policy document guiding the implementation of the Human Services Levy, and the additions to the SIP passed by Council in Ordinance 2012-0219 in September 2012. The funding will support various programs including homeless outreach, capital housing projects, counseling for seniors and employment training.

Technical Adjustments

Revenue Adjustment

2013– \$365,567 Revenue

2014– \$600,693 Revenue

This is a technical adjustment aligning projected revenues.

Central Rate Adjustments – \$390,787 Expenditure

This series of adjustments captures the net effect of countywide charges from the 2012 Adopted Budget to reflect the most current 2013 and 2014 central rate charges. Unlike previous years, it does not include COLA and flex benefits, which are included in the Pro Forma decision package. Details about each rate can be found in the How We Deliver Introduction, beginning on page H-5, and the agency-specific changes are detailed in the central rate section of the agency crosswalk.

**2013/2014 Biennial Proposed Financial Plan
Human Services Levy / 000001142**

	2011 Actual ¹	2012 Adopted	2012 Estimated ²	2013 Proposed ³	2014 Proposed ³	2015 Projected ⁴	2016 Projected ⁴
Beginning Fund Balance	6,757,983	2,545,351	2,753,759	2,452,883	1,094,902	719,630	845,297
Revenues							
Human Services Levy Millage	7,749,731	7,815,301	7,861,716	8,180,868	8,415,994	8,680,682	8,960,899
Interest Earnings	57,427	5,789	5,789	5,789	5,789	5,789	5,789
Total Revenues	7,807,158	7,821,090	7,867,505	8,186,657	8,421,783	8,686,471	8,966,688
Total Biennial Revenues				16,608,440		17,653,159	
Expenditures							
Administration and Board Support	(717,590)	(561,277)	(427,783)	(428,551)	(437,000)	(488,304)	(503,823)
Services and Capital	(11,093,792)	(7,268,006)	(7,740,598)	(9,116,087)	(8,360,055)	(8,072,500)	(8,342,500)
Encumbrances							
Total Expenditures	(11,811,382)	(7,829,283)	(8,168,381)	(9,544,638)	(8,797,055)	(8,560,804)	(8,846,323)
Total Biennial Expenditures				(18,341,693)		(17,407,127)	
Estimated Underexpenditures		-	-	-	-	-	-
Other Fund Transactions							
Total Other Fund Transactions	-	-	-	-	-	-	-
Total Biennial Other Fund Transactions				-		-	
Ending Fund Balance	2,753,759	2,537,158	2,452,883	1,094,902	719,630	845,297	965,662
Reserves							
Rainy Day Reserve @ 90 days of expenditures ⁵	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(2,199,264)	(2,140,201)	(2,211,581)
Total Reserves	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(2,199,264)	(2,140,201)	(2,211,581)
Reserve Shortfall	-	-	-	-	1,479,634	1,294,904	1,245,919
Ending Undesignated Fund Balance	1,753,759	1,537,158	1,452,883	94,902	-	-	-

Financial Plan Notes:

¹ 2011 Actuals are based on 14th Month ARMS.

² 2012 Estimated is based on updated revenue forecast as of 8/22/2012. Significant changes from 2012 Adopted include 2011 auto carryover and approved supplemental funding.

³ 2013 and 2014 revenues and expenditures are based on Office of Performance, Strategy and Budget (PSB) projections and Council approved Service Improvement Plan (SIP).

⁴ 2015 and 2016 revenues and expenditures are based on PSB projections and Council approved SIP.

⁵ The Rainy Day reserve through 2012 was \$1,000,000 per agreement with PSB. In accordance with the SIP approved by Council and the new County reserve policy, a new rainy day reserve goal equal to 90 days of expenditures has been established. This fund plans to build up to the full reserve amount in the out years.

2013/2014 Biennial Budget for

MHCADS - Alcoholism and Substance Abuse 1260/A96000

Code/ Item#	Description	Expenditures	FTEs *	TLTs
FY13				
Adopted Budget				
AD_012	2012 Adopted Budget	28,226,707	32.70	
Adjustments to Adopted Budget				
PF_013	2013 Adjustments to 2012 Adopted Budget	166,443	1.19	
Direct Service Changes				
DS_001	Access to Recovery (ATR) Grant	95,525		1.00
DS_002	Increase for CD Screeners	39,753	.60	
Central Rate Changes				
CR_005	General Fund Overhead Adjustment	15,109		
CR_007	KCIT Operations and Maintenance Charge	(937)		
CR_008	KCIT Infrastructure Charge	(37,496)		
CR_010	KCIT Operations and Maintenance Charge	(9,101)		
CR_011	KCIT Telecommunications Services	480		
CR_012	KCIT Telecommunications Overhead	(372)		
CR_013	Motor Pool Rate Adjustment	20,488		
CR_021	Debt Service Adjustment	28,092		
CR_025	Financial Services Charge	14,801		
CR_036	Property Services-Lease Administration Fee	1,755		
CR_037	Facilities Management Strategic Initiative Fee	9		
CR_046	Countywide Strategic Technology Projects	(5,970)		
CR_048	Business Resource Center	1,883		
CR_058	KCIT Tech Service Rebate	1,428		
FY13 Subtotal		28,558,597	34.49	1.00
FY14				
Adjustments to Adopted Budget				
PF_012	2012 Adopted Budget	28,226,707		
PF_014	2013 And 2014 Adjustments to 2012 Adopted Budget	504,872		
Direct Service Changes				
DS_001	Access to Recovery (ATR) Grant	100,058		
DS_002	Increase for CD Screeners	77,249		
Central Rate Changes				
CR_099	2014 Central Rate Adjustments	46,471		
FY14 Subtotal		28,955,357	34.49	1.00
2013/2014 Biennial Budget		57,513,954	34.49	1.00

* FTEs for the 2013 Budget and 2013/2014 Biennial Budget do not include temporary positions or overtime. The 2013/2014 Biennial Budget reflects the maximum number of FTEs during the biennium.

** The 2013/2014 Biennial Budget reflects the total expenditures for the biennium.

MHCADS – Alcoholism and Substance Abuse Services Fund

PROGRAM HIGHLIGHTS

The total 2013/2014 Proposed Budget for Mental Health Chemical Abuse and Dependency Services (MHCADS) – Substance Abuse Fund is \$57,513,954 with 34.49 FTEs and 1.0 TLT.

Adjustments to the Adopted Budget (Pro Forma)

Adjustments to the 2012 Adopted Budget in 2013 and 2014 Pro Forma include annualization of mid-2012 changes and removal of one-time changes, if any, as well as miscellaneous salary adjustments. Salary adjustments include increases for 3.09 percent COLA for 2013 and 2.00 percent for 2014 and a 1.00 percent increase in the Flex Benefit rate for 2013 from the 2012 rate and a 4.00 percent increase from 2013 for the 2014 rate.

Direct Service Adjustments

Add 1 TLT to Access to Recovery (ATR) Grant

2013 - \$95,525 Expenditure / 1.00 TLT

2014 - \$100,058 Expenditure

This is requesting one additional TLT position for the ATR Grant. This position will continue work already being done by temporary staff in 2012 through a combination of savings from the grant and efficiencies in the program management. The position will assist other program staff with many different functions, ranging from interviewing clients to setting up referrals for clients to various support programs.

Increase for Chemical Dependency Screeners

2013 - \$39,753 Expenditure / .60 FTE

2014 - \$77,249 Expenditure

This proposal requests that the three current Emergency Services Patrol Chemical Dependency (CD) Screeners are converted from 0.8 FTE positions to 1.0 FTE positions. This proposal will save on overtime costs and increase responsiveness to customers. Each 0.2 FTE CD Screener will perform an average of 20 additional screenings per month. Current revenue from the City of Seattle will be sufficient to cover the staffing increases.

Technical Adjustments

Central Rate Adjustments – \$76,640 Expenditure

This series of adjustments captures the net effect of countywide charges from the 2012 Adopted Budget to reflect the most current 2013 and 2014 central rate charges. Unlike previous years, it does not include COLA and flex benefits, which are included in the Pro Forma decision package. Details about each rate can be found in the How We Deliver Introduction, beginning on page H-5, and the agency-specific changes are detailed in the central rate section of the agency crosswalk.

2013/2014 Biennial Proposed Financial Plan
Substance Abuse Fund / 1260

	2011 Actual ¹	2012 Adopted	2012 Estimated ²	2013 Proposed	2014 Proposed	2015 Projected ³	2016 Projected ³
Beginning Fund Balance	3,641,370	3,887,796	3,901,636	3,899,210	3,676,469	3,056,968	2,437,467
Revenues							
Taxes	-	-	-	-	-	-	-
Charges for Services	1,889,214	1,965,831	1,854,256	1,565,895	1,677,470	1,677,470	1,677,470
Federal Grants	6,597,503	9,416,141	9,416,141	10,008,091	9,708,091	9,708,091	9,708,091
State Grants	10,533,485	16,953,884	16,953,884	16,761,870	16,950,295	16,950,295	16,950,295
Total Revenues	19,020,202	28,335,856	28,224,281	28,335,856	28,335,856	28,335,856	28,335,856
Total Biennial Revenues					56,671,712		56,671,712
Expenditures							
Wages, Benefits and Retirement	(3,050,813)	(3,375,539)	(3,375,539)	(3,701,073)	(3,979,589)	(3,979,589)	(3,979,589)
Capital	-	-	-	-	-	-	-
Direct Services	(14,466,659)	(23,789,037)	(23,789,037)	(23,802,296)	(23,800,018)	(23,800,018)	(23,800,018)
Intergovernmental Services	(1,242,464)	(1,062,131)	(1,062,131)	(1,055,228)	(1,175,750)	(1,175,750)	(1,175,750)
Total Expenditures	(18,759,936)	(28,226,707)	(28,226,707)	(28,558,597)	(28,955,357)	(28,955,357)	(28,955,357)
Total Biennial Expenditures					(57,513,954)		(57,910,714)
Estimated Underexpenditures		-	-	-	-	-	-
Other Fund Transactions							
GAAP Adjustment	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Total Other Fund Transactions	-	-	-	-	-	-	-
Total Biennial Other Fund Transactions					-		-
Ending Fund Balance	3,901,636	3,996,945	3,899,210	3,676,469	3,056,968	2,437,467	1,817,966
Reserves							
Rainy Day Reserve ⁴				(4,250,378)	(4,250,378)	(4,250,378)	(4,250,378)
Total Reserves				(4,250,378)	(4,250,378)	(4,250,378)	(4,250,378)
Rainy Day Reserve Shortfall				573,909	1,193,410	1,812,911	2,432,412
Ending Undesignated Fund Balance	3,901,636	3,996,945	3,899,210	-	-	-	-

Financial Plan Notes:

¹ 2011 Actuals are based on ARMS 14th Month 2011 Year to Date.

² 2012 Estimated is based on updated revenue and expenditure data as of (05/21/12).

³ 2015 and 2016 revenues and expenditures assume no change from 2014.

⁴ A Rainy Day Reserve in the amount of 15% of annual revenues will be developed beginning in 2013.

**2013/2014 Biennial Budget for
MHCADS - Mental Health 1120/A92400**

Code/ Item#	Description	Expenditures	FTEs *	TLTs
FY13				
Adopted Budget				
AD_012	2012 Adopted Budget	168,760,427	75.50	2.00
Adjustments to Adopted Budget				
PF_013	2013 Adjustments to 2012 Adopted Budget	(22,097)	.80	(1.00)
Direct Service Changes				
DS_001	Veterans Justice Outreach Project	98,012	1.00	
DS_002	CCS Prosecuting Attorney	90,000		
Administrative Service Changes				
AC_001	Inpatient Claims Management	88,859	1.00	
AC_003	Bill Other County Involuntary Treatment Act (ITA)	(400,000)		
AC_004	Eliminate ITA Petition Fees	(175,000)		
AC_005	IT Proposed Project CCS	411,774		
Central Rate Changes				
CR_005	General Fund Overhead Adjustment	(827)		
CR_007	KCIT Operations and Maintenance Charge	(36,465)		
CR_008	KCIT Infrastructure Charge	(108,620)		
CR_010	KCIT Operations and Maintenance Charge	(21,571)		
CR_011	KCIT Telecommunications Services	1,740		
CR_012	KCIT Telecommunications Overhead	(864)		
CR_013	Motor Pool Rate Adjustment	25,460		
CR_014	Facilities Management Space Charge	19,018		
CR_015	Insurance Charges	206,767		
CR_020	Prosecuting Attorney Office Civil Division Charge	89,263		
CR_021	Debt Service Adjustment	80,317		
CR_022	Long Term Leases	(12,449)		
CR_025	Financial Services Charge	(65,620)		
CR_036	Property Services-Lease Administration Fee	1,506		
CR_037	Facilities Management Strategic Initiative Fee	13		
CR_038	Major Maintenance Repair Fund	(3,680)		
CR_046	Countywide Strategic Technology Projects	4,864		
CR_048	Business Resource Center	(3,367)		
CR_050	KCIT Reorganization Transfer	(411,774)		
CR_051	KCIT Application Services	1,465,956		
CR_052	KCIT Workstation Services	514,548		
CR_053	KCIT eGovernment Services	19,932		
CR_057	KCIT Countywide Services	33,816		
CR_058	KCIT Tech Service Rebate	(48,852)		
Technical Adjustments				
TA_050	Revenue Update - \$144,838	0		
FY13 Subtotal		170,601,086	78.30	1.00

**2013/2014 Biennial Budget for
MHCADS - Mental Health 1120/A92400**

Code/ Item#	Description	Expenditures	FTEs *	TLTs
FY14				
Adjustments to Adopted Budget				
PF_012	2012 Adopted Budget	168,760,427		
PF_014	2013 And 2014 Adjustments to 2012 Adopted Budget	364,171		
Direct Service Changes				
DS_001	Veterans Justice Outreach Project	102,345		
DS_002	CCS Prosecuting Attorney	105,000		
Administrative Service Changes				
AC_001	Inpatient Claims Management	92,708		
AC_003	Bill Other County Involuntary Treatment Act (ITA)	(400,000)		
AC_004	Eliminate ITA Petition Fees	(175,000)		
Central Rate Changes				
CR_099	2014 Central Rate Adjustments	2,397,303		
Technical Adjustments				
TA_050	Revenue Update - \$203,420	0		
FY14 Subtotal		171,246,954	78.30	1.00
2013/2014 Biennial Budget		341,848,040	78.30	1.00

* FTEs for the 2013 Budget and 2013/2014 Biennial Budget do not include temporary positions or overtime. The 2013/2014 Biennial Budget reflects the maximum number of FTEs during the biennium.

** The 2013/2014 Biennial Budget reflects the total expenditures for the biennium.

MHCADS – Mental Health Fund

PROGRAM HIGHLIGHTS

The total 2013/2014 Proposed Budget for Mental Health Chemical Abuse and Dependency Services – Mental Health Fund is \$341,849,612 with 78.30 FTEs and 1.00 TLT.

Adjustments to the Adopted Budget (Pro Forma)

Adjustments to the 2012 Adopted Budget in 2013 and 2014 Pro Forma include annualization of mid-2012 changes and removal of one-time changes, if any, as well as miscellaneous salary adjustments. Salary adjustments include increases for 3.09 percent COLA for 2013 and 2.00 percent for 2014 and a 1.00 percent increase in the Flex Benefit rate for 2013 from the 2012 rate and a 4.00 percent increase from 2013 for the 2014 rate.

Direct Service Adjustments

Veterans Justice Outreach Project

2013 - \$98,012 Expenditure / \$98,012 Revenue / 1.00 FTE

2014 - \$102,345 Expenditure / \$102,345 Revenue

The Veterans Justice Outreach Coordination program in MHCADSD requests one FTE to implement and staff this program, and is a result of the report on establishing a veterans' justice outreach project as directed by Council in the 2012 Adopted Budget.

Crisis and Commitment Services (CCS) Prosecuting Attorney

2013 - \$90,000 Expenditure / \$90,000 Revenue

2014 - \$105,000 Expenditure / \$105,000 Revenue

This request is to reimburse the Prosecuting Attorney's Office for the cost of an additional attorney due to a 28% increase in case load since 2011. Details about the Prosecuting Attorney's budget can be found in the Justice and Safety Section of this book.

Administrative Changes

Inpatient Claims Management

2013 - \$88,859 Expenditure / \$89,087 Revenue / 1.00 FTE

2014 - \$92,708 Expenditure / \$94,052 Revenue

This request is to hire a Business and Finance Officer to initiate a formal Mental Health Inpatient Claims Management process needed to clarify and streamline the current claims processes. This proposal was requested in the 2012 second supplemental budget legislation.

Other County Involuntary Treatment Act (ITA) Costs

2013 – (\$400,000) Expenditure / (\$127,000) Revenue

2014 – (\$400,000) Expenditure

This request will allow MHCADSD to bill other counties for court costs related to residents of other counties that are involuntarily committed in King County. This change is a result of a change in legislation under Washington State Senate Bill 5531, which allows for intergovernmental tracking and billing of clients.

HEALTH & HUMAN POTENTIAL STRATEGIC PLAN AREA

Eliminate ITA Petition Fees

2013 – (\$175,000) Expenditure / (\$175,000) Revenue

2014 – (\$175,000) Expenditure

This request will eliminate special fees for petitions related to involuntary commitments. Due to a changes in Washington State Senate Bill 5531, MHCADSD is no longer required to pay certain state fees.

IT Proposed Project CCS

2013 – \$411,000 Expenditure / \$411,000 Revenue

This request is to implement CCS's electronic records project. Risk management will contribute funding of \$100,000 for this project in 2013. This project has been passed through King County Information Technology (KCIT) Conceptual Review and will be completed in 2013. There is an offsetting rate within KCIT's central rate allocation for Mental Health Fund, to ensure that this amount was not entered into the budget twice.

Technical Adjustments

Revenue Adjustment

2013– \$144,838 Revenue

2014– \$203,420 Revenue

This is a technical adjustment aligning projected revenues for 2013 and 2014.

Central Rate Adjustments – \$4,146,413 Expenditure

This series of adjustments captures the net effect of countywide charges from the 2012 Adopted Budget to reflect the most current 2013 and 2014 central rate charges. Unlike previous years, it does not include COLA and flex benefits, which are included in the Pro Forma decision package. Details about each rate can be found in the How We Deliver Introduction, beginning on page H-5, and the agency-specific changes are detailed in the central rate section of the agency crosswalk.

2013/2014 Biennial Proposed Financial Plan
Fund Name: Mental Health Fund / 1120

	2011 Actual ¹	2012 Adopted	2012 Estimated ²	2013 Proposed	2014 Proposed	2015 Projected	2016 Projected
Beginning Fund Balance	29,808,432	22,724,547	26,638,175	23,992,266	23,948,078	23,231,592	22,197,420
Revenues							
Taxes	2,870,084	2,916,267	2,919,480	2,972,018	3,025,635	3,079,040	3,133,479
Federal Grants	2,760,482	2,832,752	2,800,571	2,832,752	2,832,752	2,916,819	2,919,626
State Grants	144,162,085	164,276,632	159,925,771	164,752,128	164,672,081	166,682,239	170,280,050
Total Revenues	149,792,651	170,025,651	165,645,822	170,556,898	170,530,468	172,678,098	176,333,155
Total Biennial Revenues				341,087,366	341,087,366	349,011,253	349,011,253
Expenditures							
Wages, Benefits and Retirement	(7,479,038)	(9,183,780)	(8,819,055)	(9,169,990)	(9,300,560)	(9,737,686)	(10,185,620)
Capital	-	(10,000)	-	(10,000)	(10,000)	(10,000)	(10,000)
Direct Services	(138,226,549)	(150,931,489)	(149,984,703)	(151,624,740)	(151,889,090)	(153,435,009)	(153,835,715)
Intergovernmental Services	(7,234,836)	(8,635,158)	(9,487,973)	(9,796,356)	(10,047,304)	(10,529,575)	(11,034,995)
Total Expenditures	(152,940,422)	(168,760,427)	(168,291,731)	(170,601,086)	(171,246,954)	(173,712,270)	(175,066,330)
Total Biennial Expenditures				(341,848,040)	(341,848,040)	(348,778,600)	(348,778,600)
Estimated Underexpenditures		-	-	-	-	-	-
Other Fund Transactions							
GAAP Adjustment	-	-	-	-	-	-	-
FB Adj Retain Earning	(22,486)	-	-	-	-	-	-
Total Other Fund Transactions	(22,486)	-	-	-	-	-	-
Total Biennial Other Fund Transactions				-	-	-	-
Ending Fund Balance	26,638,175	23,989,771	23,992,266	23,948,078	23,231,592	22,197,420	23,464,245
Reserves							
Expenditure Reserves							
Medicaid Risk & Inpatient Reserve ³	(7,985,844)	(8,863,599)	(8,615,134)	(8,863,599)	(8,863,599)	(9,083,883)	(9,292,650)
Non-Medicaid Inpatient Reserve ⁴	(1,201,774)	(1,388,315)	(1,201,774)	(1,214,522)	(1,206,327)	(1,185,168)	(1,197,020)
Medicaid Operating Reserve ⁵	(5,395,840)	(5,988,918)	(5,821,037)	(5,988,918)	(5,988,918)	(6,137,759)	(6,298,818)
Non-Medicaid Operating Reserve ⁶	(9,910,295)	(6,061,335)	(4,612,215)	(4,693,963)	(4,681,896)	(4,580,515)	(4,626,320)
Rainy Day Reserve ⁷				(3,940,254)	(3,946,277)	(3,923,669)	(3,963,867)
Total Reserves	(24,493,753)	(22,302,167)	(20,250,160)	(24,701,256)	(24,687,017)	(24,910,994)	(25,378,675)
Reserve Shortfall				753,178	1,455,425	2,713,574	1,914,430
Ending Undesignated Fund Balance ⁷	2,144,422	1,687,604	3,742,106	-	-	-	-

Financial Plan Notes:

¹ 2011 Actuals are based on 2011 14th Month ARMS Reports.

² 2012 Estimated is based on updated revenue and expenditure data as of 05/21/12.

³ Medicaid Risk & Inpatient Reserve (7.4% of Medicaid revenues)

Amount is set by State actuarial analysis and required by State contract.

⁴ Non-Medicaid Inpatient Reserve (3.7% of Non-Medicaid

Amount is set by State actuarial analysis and required by State contract.

⁵ Medicaid Operating Reserve is to set aside funds to offset fluctuations in revenue/expenditures related to Medicaid operations (5% of Medicaid Revenues).

Amount is set by State actuarial analysis and required by State contract.

⁶ Non-Medicaid Operating Reserve is to set aside funds to offset fluctuations in revenue/expenditures related to Non-Medicaid operations (14.3% of Non-Medicaid Revenues).

Amount is set by State actuarial analysis and required by State contract.

⁷ The Rainy Day Reserve will be established in 2013 to prepare for a future drop in revenue in accordance with emerging King County Reserves policy. The Rainy Day Reserve represents 30 days of revenues less the Medicaid Risk and Inpatient Reserves and Non-Medicaid Inpatient Reserve.

2013/2014 Biennial Budget for

Mental Illness and Drug Dependency Fund 1135/A99000

Code/ Item#	Description	Expenditures	FTEs *	TLTs
FY13				
Adopted Budget				
AD_012	2012 Adopted Budget	41,023,077	13.00	
Adjustments to Adopted Budget				
PF_013	2013 Adjustments to 2012 Adopted Budget	46,105		
Central Rate Changes				
CR_005	General Fund Overhead Adjustment	61,707		
CR_007	KCIT Operations and Maintenance Charge	(373)		
CR_008	KCIT Infrastructure Charge	(75,981)		
CR_010	KCIT Operations and Maintenance Charge	(21,139)		
CR_013	Motor Pool Rate Adjustment	(2,867)		
CR_021	Debt Service Adjustment	23,304		
CR_025	Financial Services Charge	73,394		
CR_037	Facilities Management Strategic Initiative Fee	2,396		
CR_046	Countywide Strategic Technology Projects	(19,185)		
CR_048	Business Resource Center	5,645		
CR_058	KCIT Tech Service Rebate	420		
Technical Adjustments				
TA_050	Revenue Update - \$177,330	0		
FY13 Subtotal		41,116,502	13.00	0.00
FY14				
Adjustments to Adopted Budget				
PF_012	2012 Adopted Budget	41,023,077		
PF_014	2013 And 2014 Adjustments to 2012 Adopted Budget	121,488		
Administrative Service Changes				
AC_003	Alternate Revenue Source - \$7,941,238	0		
Central Rate Changes				
CR_099	2014 Central Rate Adjustments	(1,167)		
Technical Adjustments				
TA_050	Revenue Update - \$1,945,093	0		
FY14 Subtotal		41,143,398	13.00	0.00
2013/2014 Biennial Budget		82,259,901	13.00	0.00

* FTEs for the 2013 Budget and 2013/2014 Biennial Budget do not include temporary positions or overtime. The 2013/2014 Biennial Budget reflects the maximum number of FTEs during the biennium.

** The 2013/2014 Biennial Budget reflects the total expenditures for the biennium.

Mental Illness and Drug Dependency Operating

PROGRAM HIGHLIGHTS

The total 2013/2014 Proposed Budget for Mental Illness and Drug Dependency (MIDD) Operating is \$82,259,901, with 13.00 FTEs.

Adjustments to the Adopted Budget (Pro Forma)

Adjustments to the 2012 Adopted Budget in 2013 and 2014 Pro Forma include annualization of mid-2012 changes and removal of one-time changes, if any, as well as miscellaneous salary adjustments. Salary adjustments include increases for 3.09 percent COLA for 2013 and 2.00 percent for 2014 and a 1.00 percent increase in the Flex Benefit rate for 2013 from the 2012 rate and a 4.00 percent increase from 2013 for the 2014 rate.

Administrative Changes

Alternative Revenue Source

2014 - \$7,941,238 Revenue

This request assumes an alternative revenue source will be provided to support the MIDD programming at its current levels in 2014. This will be revisited at the midpoint of the biennium.

Technical Adjustments

Revenue Adjustment

2013– \$177,330 Revenue

2014– \$1,945,093 Revenue

This is a technical adjustment aligning projected revenues.

Central Rate Adjustments – \$46,154 Expenditure

This series of adjustments captures the net effect of countywide charges from the 2012 Adopted Budget to reflect the most current 2013 and 2014 central rate charges. Unlike previous years, it does not include COLA and flex benefits, which are included in the Pro Forma decision package. Details about each rate can be found in the How We Deliver Introduction, beginning on page H-5, and the agency-specific changes are detailed in the central rate section of the agency crosswalk.

2013/2014 Biennial Budget for**Mental Health and Substance Abuse MIDD 1135/A98700**

Code/ Item#	Description	Expenditures	FTEs *	TLTs
FY13				
Adopted Budget				
AD_012	2012 Adopted Budget	5,012,727	2.75	
Adjustments to Adopted Budget				
PF_013	2013 Adjustments to 2012 Adopted Budget	6,194		
Central Rate Changes				
CR_013	Motor Pool Rate Adjustment	98		
CR_017	Radio Maintenance	24		
CR_018	Radio Direct Charges	12		
CR_022	Long Term Leases	(67,019)		
CR_036	Property Services-Lease Administration Fee	(1,278)		
CR_037	Facilities Management Strategic Initiative Fee	(97)		
FY13 Subtotal		4,950,661	2.75	0.00
FY14				
Adjustments to Adopted Budget				
PF_012	2012 Adopted Budget	5,012,727		
PF_014	2013 And 2014 Adjustments to 2012 Adopted Budget	3,539		
Central Rate Changes				
CR_099	2014 Central Rate Adjustments	(68,219)		
FY14 Subtotal		4,948,047	2.75	0.00
2013/2014 Biennial Budget		9,898,709	2.75	0.00

* FTEs for the 2013 Budget and 2013/2014 Biennial Budget do not include temporary positions or overtime. The 2013/2014 Biennial Budget reflects the maximum number of FTEs during the biennium.

** The 2013/2014 Biennial Budget reflects the total expenditures for the biennium.

Mental Health & Substance Abuse MIDD

PROGRAM HIGHLIGHTS

The total 2013/2014 Proposed Budget for Mental Health and Substance Abuse MIDD (MH & SA MIDD) is \$9,898,709 with 2.75 FTEs.

Adjustments to the Adopted Budget (Pro Forma)

Adjustments to the 2012 Adopted Budget in 2013 and 2014 Pro Forma include annualization of mid-2012 changes and removal of one-time changes, if any, as well as miscellaneous salary adjustments. Salary adjustments include increases for 3.09 percent COLA for 2013 and 2.00 percent for 2014 and a 1.00 percent increase in the Flex Benefit rate for 2013 from the 2012 rate and a 4.00 percent increase from 2013 for the 2014 rate.

Technical Adjustments

Central Rate Adjustments – (\$136,479) Expenditure

This series of adjustments captures the net effect of countywide charges from the 2012 Adopted Budget to reflect the most current 2013 and 2014 central rate charges. Unlike previous years, it does not include COLA and flex benefits, which are included in the Pro Forma decision package. Details about each rate can be found in the How We Deliver Introduction, beginning on page H-5, and the agency-specific changes are detailed in the central rate section of the agency crosswalk.

**2013/2014 Biennial Proposed Financial Plan
Mental Illness and Drug Dependency Fund / 1135**

	2011 Actual ¹	2012 Adopted	2012 Estimated ²	2013 Proposed ²	2014 Proposed ²	2015 Projected ³	2016 Projected ³
Beginning Fund Balance	30,402,893	30,112,969	30,112,969	17,894,784	6,556,983	4,802,524	5,072,677
Revenues							
Taxes	43,104,620	45,933,329	44,560,419	46,110,659	47,878,422	50,726,773	53,713,925
Charges for Services	189,429	56,168	56,168	56,168	56,168	56,168	56,168
Federal Grants	-	-	-	-	-	-	-
State Grants	-	-	-	-	-	-	-
Assumed Alternate Revenue Source ⁴					7,941,238	9,376,066	8,412,653
Total Revenues	43,294,049	45,989,497	44,616,587	46,166,827	55,875,828	60,159,007	62,182,746
Total Biennial Revenues					102,042,655		122,341,753
Expenditures							
Wages, Benefits and Retirement	(9,285,236)	(9,943,938)	(9,943,938)	(10,419,463)	(10,548,410)	(11,044,185)	(11,552,218)
Capital	(2,646)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
Direct Services	(29,453,080)	(45,521,993)	(45,521,993)	(45,419,217)	(45,796,568)	(47,500,065)	(48,925,067)
Intergovernmental Services	(6,721,338)	(1,318,841)	(1,318,841)	(1,615,948)	(1,235,309)	(1,294,603)	(1,356,744)
Total Expenditures	(45,462,301)	(56,834,772)	(56,834,772)	(57,504,628)	(57,630,287)	(59,888,854)	(61,884,030)
Total Biennial Expenditures					(115,134,915)		(121,772,884)
Estimated Underexpenditures		-	-	-	-	-	-
Other Fund Transactions							
GAAP Adjustment	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Total Other Fund Transactions	-	-	-	-	-	-	-
Total Biennial Other Fund Transactions					-		-
Ending Fund Balance	28,234,642	19,267,694	17,894,784	6,556,983	4,802,524	5,072,677	5,371,393
Reserves							
Mandated & Rate Stabilization Reserves ⁵	-	(4,000,000)	(4,598,947)	(4,611,066)	(4,787,842)	(5,072,677)	(5,371,393)
Rainy Day Reserve ⁶	-	-	-	(180,986)	(14,682)	-	-
Total Reserves	-	(4,000,000)	(4,598,947)	(4,792,052)	(4,802,524)	(5,072,677)	(5,371,393)
Reserves Shortfall	-	-	-	-	-	-	-
Ending Undesignated Fund Balance	28,234,642	15,267,694	13,295,837	1,764,931	-	-	-

Financial Plan Notes:

1. 2011 Actuals are based on ARMS 14th Month 2011 Year to Date.
2. 2012 Estimated and 2013/2014 Proposed is based on updated OEFA revenue (8/22/12) and expenditure data as of (09/13/12).
3. 2015 and 2016 revenues based on 8/22/12 OEFA forecast and expenditures assume 2014 figures.
4. The MIDD Fund will assume an alternative revenue source for 2014 and beyond to primarily cover supplantation program expenses. The revenue source will be revisited in the mid-biennial budgeting process.
5. The MIDD ordinance calls for a Revenue Stabilization Reserve at 10% of Sales Tax Revenue.

Mental Illness and Drug Dependency Fund

The total 2013/2014 Proposed Budget for the Mental Illness and Drug Dependency (MIDD) fund is \$115,134,915 with 77.75 FTEs. As was established in the 2010 Adopted Budget, the MIDD Fund consists of 10 appropriation units. Information on the budgets for the criminal justice focused MIDD appropriations are contained in the Law, Safety and Justice Section of this book.

The following is the 2013 proposed spending plan for the MIDD Fund, broken out by strategy number. It does not include the funding of the supplantation programs.

	Strategy Number and Description	2012 Adopted	2013 Proposed
1a-1	Increase access to community mental health treatment	\$8,520,000	\$8,520,000
1a-2	Increase access to community substance abuse treatment	\$2,650,000	\$2,650,000
1b	Outreach and engagement to individuals leaving hospitals, jails, or crisis facilities	\$495,000	\$495,000
1c	Emergency room substance abuse early intervention program	\$717,000	\$717,000
1d	Mental health crisis next day appointments and stabilization services	\$225,000	\$225,000
1e	Chemical dependency professional education and training	\$651,070	\$651,070
1f	Peer support and parent partner family assistance	\$375,000	\$375,000
1g	Prevention and early intervention mental health and substance abuse services for older adults	\$450,000	\$450,000
1h	Expand availability of crisis intervention and linkage to on-going services for older adults	\$315,000	\$315,000
2a	Caseload reduction for mental health	\$4,000,000	\$4,000,000
2b	Employment services for individuals with mental illness and chemical dependency	\$1,000,000	\$1,000,000
3a	Supportive services for housing projects	\$2,000,000	\$2,000,000
4a	Services to parents participating in substance abuse outpatient treatment programs	\$0	\$0
4b	Prevention services to children of substance abusers	\$0	\$0
4c	School based mental health and substance abuse services	\$1,237,651	\$1,237,651
4d	School based suicide prevention	\$200,000	\$200,000
5a	Increase capacity for social and psychological assessments for juvenile justice youth	\$392,802	\$392,802
6a	Wraparound family, professional and natural support services for emotionally disturbed youth	\$4,500,000	\$4,500,000
7a	Reception centers for youth in crisis	\$0	\$0
7b	Expanded crisis outreach and stabilization services for children and youth	\$500,000	\$500,000
8a	Expand family treatment court services and support to	\$487,407	\$487,407

HEALTH & HUMAN POTENTIAL STRATEGIC PLAN AREA

	parents		
9a	Expand juvenile drug court treatment	\$627,393	\$627,393
10a	Crisis intervention training program	\$991,822	\$991,822
10b	Adult crisis diversion center, respite beds, and mobile behavioral health crisis team	\$6,100,000	\$6,100,000
11a	Increase capacity for jail liaison program	\$80,000	\$80,000
11b	Increase services available for new or existing mental health court programs	\$1,402,174	\$1,402,174
12a	Increase jail re-entry program capacity	\$320,000	\$320,000
12b	Hospital re-entry respite beds	\$508,500	\$508,500
12c	Increase capacity for Harborview's Psychiatric Emergency Services to link individuals to community-based services	\$200,000	\$200,000
12d	Behavior modification classes for CCAP	\$75,000	\$75,000
13a	Domestic violence and mental health services	\$250,000	\$250,000
13b	Domestic violence prevention	\$224,000	\$224,000
14a	Sexual assault and mental health and chemical dependency services	\$400,000	\$400,000
15a	Drug Court: Expansion of Recovery Support Services	\$232,429	\$232,429
	Administration	\$2,936,861	\$2,983,015
	Total	\$43,064,109	\$43,110,263

2013 Proposed Budget for**Human Services GF Transfers 0010/A69400**

Code/	Item#	Description	Expenditures	FTEs *	TLTs
FY13					
Adopted Budget					
AD_012		2012 Adopted Budget	2,106,283		
Adjustments to Adopted Budget					
PF_013		2013 Adjustments to 2012 Adopted Budget	(1,480,000)		
Direct Service Changes					
DS_002		GF Transfer to DCHS - DAWN	124,000		
DS_003		GF Transfer to DCHS - South County Gang Prevention and Intervention Program	380,000		
FY13 Subtotal			1,130,283	0.00	0.00
2013 Proposed Budget			1,130,283	0.00	0.00

* FTEs for the 2013 Budget and 2013/2014 Biennial Budget do not include temporary positions or overtime. The 2013/2014 Biennial Budget reflects the maximum number of FTEs during the biennium.

** The 2013/2014 Biennial Budget reflects the total expenditures for the biennium.

Human Services General Fund Transfers

PROGRAM HIGHLIGHTS

The General Fund Transfer to Human Services is reduced in the 2013/2014 Proposed Biennial Budget due largely to the end of a \$1 million, one-time support of three human service contracts selected by Council in the 2012 Adopted Budget. In addition, DCHS forwent the approximate 5 percent inflationary adjustment to its existing General Fund support as part of its 3 percent efficiencies strategy for this budget.

The 2013/2014 Proposed Biennial Budget contains \$626,283 of discretionary General Fund support for these services. In addition, the General Fund is providing \$124,000 of funding for Domestic Abuse Women's Network (DAWN), this is the second year of a two-year funding commitment passed in the 2012 Budget. Finally, the General Fund Transfer to Human Services provides \$380,000 of funding for the continuation into 2013 and 2014 of two gang intervention programs managed by the Employment and Education Resources Program (EER), which were previously funding through the Criminal Justice Reserve.

The 2013/2014 Proposed Budget totals \$1,130,283 in General Fund Transfers to DCHS.

Administrative Changes

GF Transfer to DHCS Adjustment

2013- (\$976,000) Expenditure

This decision package adjusts the General Fund transfer to DCHS to remove a \$1 million, one-time support for targeted human services, to add a combination of minor changes to other existing General Fund support expenses within DCHS.

Public Health

PUBLIC HEALTH

Mission:

**Public Health -
Seattle & King County**

To identify and promote the conditions under which all people can live within healthy communities and can achieve optimum health.

OVERVIEW

King County Government's mission, through its Executive, County Council, Board of Health and Public Health – Seattle & King County, is to identify

and promote the conditions under which all people can live within healthy communities and can achieve optimum health.

King County's goal is to protect and improve the health and well-being of people in King County, as defined by per person healthy years lived. In the context of achieving this goal, whenever possible, King County will employ strategies, policies and interventions to reduce health disparities across all segments of the population.

Department Organization and Budget

The Department of Public Health (DPH) is organized into five divisions and a Cross-Cutting and Business Administrative Services organization. The divisions are Community Health Services, Emergency Medical Services, Environmental Health Services, Jail Health Services, and Prevention Services. The Cross-Cutting and Business Administrative Services organization includes priority public health analytic, policy and communications functions, and the department's core business infrastructure. The following is a summary of each division's base functions and services.

The Community Health Services (CHS) Division provides a wide range of public health services delivered directly from ten public health centers and other community-based facilities to targeted, high risk populations. As such, it is working with numerous community partners to build an efficient, comprehensive clinical care system for needy and at-risk populations, delivered through a framework of evidence-based medicine. In addition, the division contracts with various other community agencies to provide primary care and specialized services for high risk populations to effectively meet public health goals. CHS programs include Maternity Support Services, Primary Care/Family Health, Women, Infants & Children supplemental food and nutrition program (WIC), Family Planning, School-Based Health Centers, Oral Health, Nurse/Family Partnership, Pharmacy, Interpretation Services, Health Care Access and Outreach, Health Care for the Homeless and Child Profile.

The Emergency Medical Services (EMS) Division is responsible for coordinating and providing pre-hospital emergency services in King County and providing regional leadership through the formation of partnerships with cities, ALS agencies and fire departments providing EMS services in King County. Four primary programs are provided as described in the *Medic One/EMS 2008-2013 Strategic Plan*: 1) Paramedic or Advanced Life Support Services (ALS); 2) Basic Life Support Services (BLS) are provided in partnership with local fire departments with partial assistance from the EMS levy; 3) Regional Support Services; and 4) Strategic Initiatives designed to improve the system. A regional EMS Advisory Committee provides guidance and review of decisions made within the system. As part of King County's goal to protect and improve the health and well being of people in King County, EMS services are intended to increase the number of healthy years lived by people in King County and contribute towards eliminating health disparities through access to quality emergency pre-hospital services.

HEALTH & HUMAN POTENTIAL STRATEGIC PLAN AREA

The Environmental Health (EH) Division provides fee-based targeted and regional services. The foundation of good health is a healthy environment that includes clean water, air, and soils; pest and toxic-free homes and businesses; safe, wholesome foods; adequate waste disposal and safe neighborhoods. EH addresses the challenge of providing safer, healthier places to live, learn, work and play by advocating for and integrating a health focus in land use development, encouraging healthy behaviors and the use of healthy products, developing and implementing new policies, and ensuring that community needs are included in program planning while enforcing mandates. All of the division's work and planning is based on the core principle of equity for all residents. EH programs include Food Protection and Living Environment, Solid Waste, Vector/Nuisance Control, Plumbing and Gas Piping, Drinking Water, Chemical Hazards, On-Site Wastewater Disposal and Maintenance, and Zoonotics.

In addition, Environmental Health administers the Local Hazardous Waste Management Program which has its own stable revenue source.

The Jail Health Services (JHS) Division provides required health care services to all incarcerated individuals in the King County Correctional Facility (KCCF) and the Maleng Regional Justice Center (MRJC) in support of the courts' findings that inmates have a constitutional right to certain standards of care. Budget detail for this division can be found in the Justice and Safety Goal Section of the budget narrative.

The Prevention Services Division provides the County's disease surveillance and investigation, health promotion, and regulatory services to King County residents in order to prevent disease and injury, improve the residents' quality of life and reduce disparities in health status. Programs within the division include the Medical Examiner's Office (MEO), Vital Statistics, Chronic Disease and Injury Prevention, Communicable Disease Epidemiology and Immunization, HIV/STD Prevention and Control, Tuberculosis Prevention and Control, and the Public Health Laboratory.

The Regional Cross-Cutting/Business Administrative Services Division ensures capacity for accomplishing the core activities of Assessment, Policy Development, and Evaluation is available and consistent across the domains of protection, promotion, and provision as outlined in the Public Health Operational Master Plan (PHOMP). In addition, the core business functions, financial management, contracts and procurement, compliance and human resources necessary for organizational accountability are included. Additional programs include Preparedness; Assessment, Policy Development and Evaluation (APDE); Policy, Community Partnerships, and Communications (PC2), which includes the Equity and Social Justice Initiative; the Board of Health and Public Information services.

Another organizational structure of the Public Health Department consists of twenty sections as established pursuant to Ordinance 2009-0130 (commonly referred to as the Budget Transparency Ordinance), which also align with the Department's organizational structure. Each section specifically correlates to one of the four domains of the PHOMP: Protection, Promotion, Provision, and Organizational Attributes and Financing. The following describes each of the PHOMP domains.

- **Health Protection:** King County has fundamental, statutorily defined responsibilities and powers to protect the public's health. Examples of these responsibilities include tracking disease and other health threats; preventing and treating communicable diseases; regulating dangerous environmental and workplace exposures; ensuring the safety of water, air, and food; and preparing for and responding to natural and human-made threats and disasters. Health protection action, including regulatory activities, must be balanced against limiting personal freedoms, but should be undertaken when the results will yield significant improvements to the health and safety of individuals and the community.

HEALTH & HUMAN POTENTIAL STRATEGIC PLAN AREA

- **Health Promotion:** King County is responsible for leading efforts to promote health and prevent disability arising, for example, from injuries from traffic accidents or unsafe handling of firearms, or from chronic conditions such as heart disease, diabetes, and obesity. These complex health challenges often are best addressed through voluntary actions by individuals and communities. Through a collaborative and educational approach, the Department of Public Health encourages adoption of science-based, effective interventions that help make the right health choice the easy choice to make.
- **Providing Preventive and Curative Quality Health Services:** King County's role in personal health care provision is to help assure access to high quality health care for all populations. Helping to assure this access includes convening and leading system-wide efforts to improve access and quality, advocating for access to quality health care for all, forming partnerships with service providers, and directly providing individual health services when there are important public health reasons to do so.
- **Organizational Excellence:** To fulfill its mission, Public Health shall maintain attributes of organizational excellence to successfully support and execute these functions to improve the health of the public.

Each of the twenty sections also relate to only one of Public Health's three funds, which are the accounting and financial organizational elements of the Department. Public Health manages two regional Funds, the Emergency Medical Services Fund and the Local Hazardous Waste Fund. All other Department activities are budgeted within the Public Health Fund, except for Jail Health Services and for the Jail Health Mental Illness and Drug Dependency (MIDD) appropriation unit, which are General Fund-supported organization and are described in the Justice and Safety Goal Section of the budget narrative.

Executive Priorities Considered in 2013 Business Planning and Budget Development

The Executive's priorities to advance the KCSP and inform the 2013 Proposed Budget spotlighted consideration of Equity and Social Justice; attainment of a 3 percent efficiency target while maintaining value and service levels; and KCSP alignment of agency goals, objectives, and services.

- *Equity and Social Justice* – A key guiding principle in the adopted PHOMP is to consider equity and social justice impacts in all services. Public Health's mission includes ensuring access to care for low-income and underserved people, and narrowing the health equity gap. Each division provides specific examples in this business plan of how equity and social justice impacts are considered in making budget decisions.
- *3 Percent Efficiency Goal* – PH and EMS have implemented a range of efficiency initiatives, however, they have not met the 3% goal as calculated on the full expenditures of those funds. Various divisions and programs did implement staffing, space, and supplies efficiencies and many avoided costs by reprogramming workloads to accommodate additional work volume. Two particular efficiency examples include Environmental Health avoiding to make previously scheduled fee increases for 2013 and EMS avoiding adding two costly planned 12-hour medic units (in the case of EMS. PH also anticipates savings from space moves which cannot yet be projected for 2013.
- *King County Strategic Plan Alignment* – The work of the Public Health Department is directly aligned with the Strategic Plan's Health and Human Potential Goal to "promote opportunities for all communities and individuals to realize their full potential." Programs within the department are directly focused on four objectives, including to: increase the number of healthy years that residents live; protect the health of communities; support the optimal growth and development of children and youth; and ensure a network of integrated and effective health and human services is available to people in need.

HEALTH & HUMAN POTENTIAL STRATEGIC PLAN AREA

Public Health further strives to meet other goals of the King County strategic plan as follows:

- **Service Excellence**: The department is developing a standardized system for the assessment of customer satisfaction, developing systems to manage customer feedback and monitor performance, and developing customer service training and expectations.
- **Financial Stewardship**: When reductions are necessary, the Department identifies administrative reductions and efficiencies and seeks revenue enhancement and leveraging opportunities, and turns to program and service reductions as a last resort.
- **Public Engagement**: Public Health empowers people to play an active role in shaping the health of our community through partnerships with a wide variety of communities, other government agencies, private organizations, and individuals.
- **Quality Workforce**: In building and retaining a quality workforce, Public Health uses a systematic approach to identify best practice tools in recruitment, hiring, and retention of a diverse and qualified workforce. Public Health has been a leader in developing evidence-based strategies to promote an equal opportunity workplace through mechanisms to screen and hire staff in ways that are free of bias.

Change Drivers

The most critical change drivers that are influencing the Department in 2013 remain external.

Continued instability of federal and state funding

Two core Public Health programs needed to promote and protect the public's health are particularly impacted in 2013. In the Prevention Division, federal and state funding for chronic disease prevention has been substantially reduced. Without this funding PH loses some of its ability to protect county residents from today's leading causes of illness and death, tobacco use and obesity, which also drive health care spending and affect the overall economic vitality of our County and region. These health issues disproportionately impact low-income, non-English speaking and minority communities. PH has temporarily mitigated these cuts with Community Putting Prevention to Work grants, but activities within this grant will conclude by the end of 2012.

Federal funding for the Emergency Preparedness section has also been substantially reduced. Since 2008, preparedness funding has been cut by over 50%, and an additional 30% reduction is expected in 2013. These cuts limit PH's ability to support emergency response planning, including critical functions that assist vulnerable populations whose needs are greatly increased in emergency situations.

Implementation of the Patient Protection and Affordable Care Act

PH is actively working with DHCS and community partners to maximize the likelihood of effective implementation of health care reform. The federal Medicaid program will be expanded starting in 2014 to cover a substantial proportion of currently uninsured low-income adults. With this expansion, a portion of the uncompensated care PH provides in its Public Health Centers, its STD/HIV clinic and its TB program will start to become reimbursable. Although the magnitude and the timing of these expanded patient-generated revenues are uncertain, it seems most likely that PH will benefit from a modest "health care reform dividend."

HEALTH & HUMAN POTENTIAL STRATEGIC PLAN AREA

To maximize the use of the health care reform dividend, initial investments are needed to ensure that the clinical services in Public Health Centers and other core public health services are as efficient and effective as possible, that staff is operating at full capacity, and that PH has the expertise in place to quickly and positively respond to the impending changes in the health care environment. In addition, the Department must also work to help enroll the thousands of county residents who will be newly eligible for coverage.

Various change drivers additionally affect the Departments various divisions as described below.

Community Health Services Division (CHS)

- Planning and preparation for 2014 federal healthcare reform;
- Continuing increases in staff costs which outstrip revenues;
- The increasing need from clients impacted by the economic recession; and
- Disparate impacts to the populations most vulnerable and already suffering from inequitable access to needed services.

Environmental Health Division

- Increased use of technology tools and equipment to automate tasks and free staff from traditional paperwork allow resources to be directed to more services without significant increase in costs;
- Automated training and issuance of food worker cards significantly reduces demand for in-person classes; and
- Continued efficiencies in use of space, staff and technologies/administrative processes help avoid the need for a regularly scheduled fee increase in 2013.

Prevention Services Division

- State elimination of nearly all prior funding for tobacco prevention and control;
- The ending of a five year CDC grant, Racial and Ethnic Approaches to Community Health (REACH), that provides community-based interventions to address the high incidence of diabetes among low-income adults in communities of color;
- No increases to major flexible fund sources for infectious disease control and chronic disease and injury prevention, which do not meet higher inflationary costs; and
- Loss of federal funds in 2012 from the Public Health Laboratory and Communicable Disease and Immunization Program.

Emergency Medical Services Division

- Preparing for proposed renewal and implementation of the next EMS Levy;
- Continued decrease in property tax revenues;
- Confirming new processes from County audit findings and developing new reserves;
- Increased emphasis on finding and implementing efficiencies for both the EMS Division and EMS Partners; and
- Search for additional EMS Grants to assist with various program and services strategies.

Regional Cross-Cutting/Business Administrative Services

- Preparation for health care reform implementation in 2014;
- Continued planning and implementation of a new integrated Electronic Health Record and practice management system;
- Transfer the operations and maintenance of the Department's fleet from the City of Seattle to King County Fleet Administration; and
- Continue to implement the King County Framework for an Accountable, Integrated System of Care that was endorsed by key community stakeholders in mid-2012.

2013 Proposed Budget

One of the key elements in the Department's 2013 Proposed Budget is the retention of most core State of Washington funding, which helps fund critical public health services. Fortunately, the State legislature maintained most local, public health funding at current levels, which is a change from the past few years of regular, annual reductions. Unfortunately, federal funding continues to be reduced by the ending and non-renewal of many different grants and prior allocations. In particular, funding for the prevention of chronic diseases, for pandemic and emergency event preparedness planning and for tobacco cessation have all been significantly reduced in 2011 and 2012.

The Department will also see the end of significant CPPW grant funds to support chronic disease prevention, including nearly \$12 million through two federal American Reinvestment and Recovery Act (ARRA) grant awards, one for obesity prevention and one for reduction in tobacco use. These federal grant funds totaled over \$26 million in 2010-2012 and state funding has also been cut for these programs. In order to maintain core capacity in these critical functions to the start of health care reform in 2014, the 2013 Proposed Budget includes a proposal to conserve core capacity for community and policy work related to the prevention of chronic diseases that are among the leading causes of deaths, in particular tobacco and obesity prevention in communities affected by health inequities. This budget change is part of an overall "bridge funding" proposal to use one-time savings and revenues, along with State Support for Public Health (SSPH), to maintain critical services that otherwise would be reduced or eliminated because of reductions in state and federal funding. The SSPH will be available because Public Health will use 2012 savings and reserves to supplant SSPH in programs that may receive health care reform dividends in 2014, when the number of people eligible for Medicaid will increase.

In addition, this budget includes the savings from space use changes at several Public Health Centers and other locations, including the relocation of the White Center Public Health Center to new leased space at the nearby Greenbridge complex operated by the King County Housing Authority, which will provide efficiencies and save operating costs. Additional space moves, consolidations and more Lean design work will be pursued in 2013, but were not at a level of readiness to be proposed in this budget.

In 1981 the overall administration of PH transferred from the City of Seattle to King County, and since that time various functions have slowly migrated over to King County. The operation and maintenance of PH's 200-vehicle fleet is the last remaining administrative function still managed by the City of Seattle. This budget proposes the transfer of this operation to County Fleet Administration management. This will save PH a minimum of \$60,000 in 2013, which was the amount PH paid in City of Seattle General Fund overhead charges. Further savings are anticipated due to efficiencies being planned and implemented by Fleet as it incorporates PH vehicles into its regular maintenance schedules and processes.

Public Health continues to invest in projects that the Department anticipates will allow further service efficiencies, particularly including the implementation of an Electronic Health Record system. Planning for this project is nearly complete and system deployment will commence in 2013, which now also includes the conversion and upgrade of Jail Health's electronic health records system. Also, Public Health is proposing some staff and system changes to conduct critical planning and organizational preparations for federal healthcare reform changes that will begin in 2013 and 2014.

**2013 Proposed Budget for
Public Health 1800/A80000**

Code/ Item#	Description	Expenditures	FTEs *	TLTs
FY13				
Adopted Budget				
AD_012	2012 Adopted Budget	198,602,179	1,080.02	34.65
Adjustments to Adopted Budget				
PF_013	2013 Adjustments to 2012 Adopted Budget	(23,760,687)	9.65	(33.75)
Direct Service Changes				
DS_001	Outreach/Education on Food Safety Targeted to Underserved Populations	104,103	1.00	
DS_003	Add Environmental Health Toxicologist	135,234	1.00	
DS_011	Maintaining Capacity to Prevent Chronic Disease and Inequities	1,364,191	5.55	
DS_012	End of Chronic Disease and Injury Prevention Grants	(4,782,166)	(9.50)	
DS_013	Increase Chronic Disease Injury Prevention Grant - \$100,000 Revenue	0	.60	.60
DS_014	Increase Infectious Disease Grant Revenue	706,557		.60
DS_015	End of Infectious Disease Grants	(61,560)	(.50)	(1.00)
DS_031	Implement Staffing Adjustments within Child Profile Program	(196,327)	(1.33)	
DS_032	Expand Screening, Brief Intervention and Referral to Treatment (SBIRT)	179,564	2.00	
DS_033	Increase Supplemental Nutrition Assistance Program Education (SNAP-Ed) Budget	78,755	1.00	
DS_034	Ensure Continuing Support for South County Youth Health	(20,815)		
DS_035	Expand Screening, Brief Intervention, and Referral to Treatment (SBIRT) to Community and School Base	726,829		
DS_036	Increase Budget for the Community and School Based Partnership (CSBP) Program	1,313,195	1.00	
DS_037	End of Hunger Free Communities Grant	(6,690)		
DS_038	Adjust Budget and Staffing for Nurse Family Partnership	92,536	1.00	
DS_039	Decrease in Funding for Coordination of White Center Early Learning Initiative	(355,301)	.40	
DS_040	Increase in Federal 330h Homelessness Funding Base	125,499		
DS_041	Add Federal 330h Homeless Funding for New Access Point	452,361		
DS_042	Implement Public Health / Navos Primary Care and Mental Health Partnership	388,123	3.65	
DS_043	Reduce Child Care Health Program	(5,602)		
DS_044	Increase Downtown Pharmacy Warehouse Support	59,473	1.00	
DS_045	Reflect Closure of University of Washington (UW) Obstetric Clinics at North and Eastgate	(160,083)		
DS_046	Maintain Nurse Family Partnership Capacity Partially Backed by General Fund	211,368	2.00	

**2013 Proposed Budget for
Public Health 1800/A80000**

Code/ Item#	Description	Expenditures	FTEs *	TLTs
DS_047	Add City of Seattle Funding for Community and School Based Partnership (CSBP)	106,214	1.00	
DS_088	Maintain Capacity for Preparedness Program	150,000		
DS_111	Inflationary Increase for General Fund Transfer - \$1,094,505 Revenue	0		
Administrative Service Changes				
AC_001	Remove Redundant Regulations Related to Meat Cutters and Pesticide Applicators - (\$28,000) Revenue	0		
AC_002	Adjust Permit Integration Costs to Reflect Project Transition from Capital to Operating	(22,000)		
AC_012	Realign Public Health Laboratory Budget	784,921		
AC_031	Increase Capacity and Training for Service Effectiveness & Performance Management	355,284	2.00	
AC_032	Align Staffing to Support PH Center Efficiencies and Changing Work	118,430	1.00	
AC_033	Correct Status and Level of Physician Positions	265,985	1.55	
AC_036	Remove Revenue from HealthPoint Sublease at Northshore Public Health Center - (\$166,266) Revenue	0		
AC_050	Remove Revenue Related to One-Time Donation to Nurse Family Partnership - (\$125,000) Revenue	0		
AC_071	Enhance Telecom Productivity for Contracts, Procurement and Real Estate Services	2,300		
AC_072	Provide Oracle Applications Training for Procurement Functions	20,487		.25
AC_073	Reclassification of Administrative Specialist III to Administrator I	12,515		
AC_074	Increase Capacity for Employee and Labor Relations Support	112,855	1.00	
AC_075	Reclassify Human Relations (HR) Administrative Specialist II to HR Associate	9,712		
AC_076	Provide Human Relations (HR) Staff Development and Skills Training	50,000		
AC_077	Implement Public Health Information Technology (HIT) Project	2,395,529	2.00	2.00
AC_086	Extend Administration TLT for Accreditation Readiness	53,193		.75
AC_087	Increase Policy, Community Partnerships, and Communication Capacity for Accreditation Readiness	17,633	.15	
AC_089	Increase Provision Assurance Capacity to Support Lean Efforts	14,486	.20	
AC_090	Reclassify Administrative Support Position	2,004		
AC_091	Transition Preparedness Positions to Career Service	87,200	1.00	
AC_311	Reduce Environmental Health Printing/Postage Costs Due to Online Efficiencies	(50,000)		
AC_312	Abrogate Positions in Environmental Health Due to Efficiencies	(241,692)	(3.00)	

**2013 Proposed Budget for
Public Health 1800/A80000**

Code/ Item#	Description	Expenditures	FTEs *	TLTs
AC_318	Implement Efficiencies in Various Prevention Programs	(39,394)		
AC_319	Implement Efficiencies in Infectious Disease Program Budget	(68,647)	(.25)	
AC_325	Reduce Community Health Centers Contract Budget	16,966		
AC_326	White Center Public Health Center Relocation and Efficiency - (\$358,746) Revenue	0		
AC_329	Create Dental Float Pool Capacity	(3,565)	1.60	
AC_346	Reduce Consulting Services in Assessment, Policy Development and Evaluation (APDE)	(5,372)		
AC_347	Efficiency in Assessment, Policy Development and Evaluation (APDE) Data Collection	(40,434)		
AC_348	Implement Efficiencies in Travel/Training Activities	(11,900)		
Central Rate Changes				
CR_005	General Fund Overhead Adjustment	3,722,269		
CR_009	Geographic Information Systems Charge	107,340		
CR_011	KCIT Telecommunications Services	24,168		
CR_012	KCIT Telecommunications Overhead	(19,596)		
CR_013	Motor Pool Rate Adjustment	32,557		
CR_014	Facilities Management Space Charge	2,151,204		
CR_015	Insurance Charges	553,308		
CR_016	Radio Access	732		
CR_017	Radio Maintenance	288		
CR_018	Radio Direct Charges	228		
CR_019	Radio Reserve Program	180		
CR_020	Prosecuting Attorney Office Civil Division Charge	435,600		
CR_021	Debt Service Adjustment	692,077		
CR_022	Long Term Leases	4,212,177		
CR_025	Financial Services Charge	1,133,894		
CR_036	Property Services-Lease Administration Fee	98,378		
CR_037	Facilities Management Strategic Initiative Fee	39,817		
CR_038	Major Maintenance Repair Fund	1,104,624		
CR_046	Countywide Strategic Technology Projects	(72,468)		
CR_048	Business Resource Center	2,015,571		
CR_050	KCIT Reorganization Transfer	2,364		
CR_051	KCIT Application Services	5,154,588		
CR_052	KCIT Workstation Services	3,802,332		
CR_053	KCIT eGovernment Services	186,036		
CR_056	KCIT Business Analysis	494,520		
CR_057	KCIT Countywide Services	360,696		
CR_058	KCIT Tech Service Rebate	(297,624)		
Technical Adjustments				
TA_001	Add Back Short-Term Temporary Salary Costs to Environmental Health	72,828		

**2013 Proposed Budget for
Public Health 1800/A80000**

Code/ Item#	Description	Expenditures	FTEs *	TLTs
TA_021	Implement Technical Corrections to the Infectious Diseases Program Budget	111,433		
TA_022	Implement Technical Corrections to the Chronic Disease and Injury Prevention Program Budget	(388,332)		(.50)
TA_023	Allocation of Direct Distributed Costs for Prevention Division	914,407		
TA_024	Allocation of Direct Distributed Costs for Laboratory and Clinical Quality Assurance Programs	13,317		
TA_041	Adjust Budget to Reflect 2012 Staffing Needs at Public Health Centers	1,580,677	16.20	
TA_042	Adjust Community Health Services Budget to Current FTE Levels	140,003	1.30	
TA_043	Update Medicaid Administrative Match and Patient-Generated Revenue	261,868		
TA_044	Move Community Health Services Budget in Administrative Default Projects to Valid Projects	88,773	1.05	
TA_045	Update Contract Revenues and Related Subcontract Expenses for Community Health Services	(257,321)		
TA_046	Update Non-Labor Expenses at the Public Health Centers	50,114		
TA_047	Adjust Expenditures and Revenues for the Health Care for the Homeless Network (HCHN)	(168,829)		
TA_048	Reprogram Veterans and Human Services Levy Funding within Community Health Services	52,933		
TA_049	Correct Project for Nurse Family Partnership	12,730		
TA_050	Adjust Projected Revenue from Environmental Health Fees - \$2,153,156 Revenue	0		
TA_051	Remove 2012 Adopted Budget Salary and Wage Contingency Lines from Community Health Services	(807,746)		
TA_052	Remove 2012 Adopted Budget Reduction in King County Overhead	500,000		
TA_053	Add Longevity to Salaries for Qualified Staff in Community Health Services	501,170		
TA_054	Add Salary and Wage Contingency for Community Health Services Staff	371,775		
TA_056	Move Central Rate Amounts to Correct Projects	(1,001,661)		
TA_057	Add Back Short-Term Temporary Salary Costs to Community Health Services	1,037,419		
TA_058	Allocation of Direct Distributed Costs for Community Human Services Division	23,512,997		
TA_059	Adjust Community Health Services Salary and Benefit Savings	(3,200,000)		
TA_061	Adjust Center for the Evaluation of Emergency Medical Services (CEEMS) Grants Contract Budget	(21,345)		
TA_062	Correct Project Coding For Grants	(29,772)	.50	

**2013 Proposed Budget for
Public Health 1800/A80000**

Code/ Item#	Description	Expenditures	FTEs *	TLTs
TA_063	Emergency Medical Services (EMS) Entrepreneurial Project Position Budget Adjustment	(2,941)		
TA_081	Adjust Budget for Public Health Distribution Center Lease	3,800		
TA_083	Correct Budget for Clinical Pharmacology Subscription	7,887		
TA_084	Transfer Position from Preparedness to Contracts, Real Estate and Procurement (CPRES)	106,554	1.00	
TA_086	Restore Chiefs of Service Non Labor Expenditure Authority	202,205		
TA_088	Correct Short Term Temporary, Overtime, and Other Miscellaneous Non-Labor Accounts	132,242		
TA_089	Correct Provision Assurance Revenue - \$323,961 Revenue	0		
TA_102	Correct Environmental Health Position	85,118	.75	
TA_135	Redistribute Agency Direct Distributed Across Public Health Entities	990,031		
TA_142	Allocate Provision Assurance Costs Across Public Health Business Units	45,170		
FY13 Subtotal		230,136,210	1,127.59	3.60
2013 Proposed Budget		230,136,210	1,127.59	3.60

* FTEs for the 2013 Budget and 2013/2014 Biennial Budget do not include temporary positions or overtime. The 2013/2014 Biennial Budget reflects the maximum number of FTEs during the biennium.

** The 2013/2014 Biennial Budget reflects the total expenditures for the biennium.

Public Health

PROGRAM HIGHLIGHTS

The total 2013 Proposed Budget for Public Health is \$230,136,210 with funding for 1,127.59 FTEs and 3.6 term-limited temporary positions (TLTs).

Adjustments to the Adopted Budget (Pro Forma)

Adjustments to the 2012 Adopted Budget in Pro Forma include annualization of mid-2012 changes and removal of one-time changes, if any, as well as miscellaneous salary adjustments and increases for 3.09 percent COLA for 2013 and a 1 percent increase in the Flex Benefit rate from the 2012 rate.

Direct Service Changes

Outreach/Education on Food Safety Targeted to Underserved Populations – \$104,103 Expenditure / 1.00 FTE

This proposal adds an outreach/educator position for food safety education focused on low income, disabled, cultural minority and limited English speaking communities. The position will primarily work with restaurants that have disproportionately low food safety compliance and with urban gardens.

Add Environmental Health Toxicologist – \$135,234 Expenditure / 1.00 FTE

This proposal reflects an addition of 1.0 FTE toxicologist, with a body of work shared between Public Health and the Department of Natural Resources and Parks (DNRP). DNRP will provide half of the funding for the position. The Public Health body of work will focus on health risk assessments of pollutants, chemicals, or contaminants in the living environment related to the Duwamish River.

Maintaining Capacity to Prevent Chronic Disease and Inequities – \$1,364,191 Expenditure / \$1,744,737 Revenue / 5.55 FTE

This proposal maintains capacity for community and policy work related to the prevention of chronic diseases that are among the leading causes of deaths, with a focus on tobacco prevention and Healthy Eating Active Living (HEAL) in communities affected by health inequities. This budget change is part of an overall “bridge funding” proposal to use State Support for Public Health (SSPH) to maintain critical services that otherwise would be reduced or eliminated because of reductions in state and federal funding. The SSPH will be available because Public Health will use 2012 savings and reserves to supplant SSPH in programs that may receive health care reform dividends in 2014, when the number of people eligible for Medicaid will increase.

End of Chronic Disease and Injury Prevention Grants – (\$4,782,166) Expenditure / (\$5,828,077) Revenue / (9.50) FTE

This change primarily represents the ending of two American Recovery and Reinvestment Act (ARRA) grants for Communities Putting Prevention to Work (CPPW), one for obesity prevention with Public Health’s HEAL program and one for Tobacco Prevention. Other grants ending in this change are small demonstration projects that also address prevention and management of chronic diseases. Labor and non-labor expenditures are proportionally reduced, with some additional positions returning to home projects.

HEALTH & HUMAN POTENTIAL STRATEGIC PLAN AREA

Increase Chronic Disease Injury Prevention Grant – \$100,000 Revenue / 0.60 FTE / 0.60 TLT

This change adds \$100,000 of Washington State Department of Health (DOH) revenue to initiate collaborative strategies to address chronic disease inequities. The grant will support an existing position which is no longer supported with other funding.

Increase Infectious Disease Grant Revenue -- \$706,557 Expenditure / \$1,318,017 Revenue / 0.60 TLT

This proposal reflects increases across an array of new and existing grants for Sexually Transmitted Disease/Human Immunodeficiency Virus (STD/HIV) program, the Tuberculosis (TB) Control Program and the Communicable Diseases & Immunizations (CD-Imms) programs.

End of Infectious Disease Grants – (\$61,560) Expenditure / (\$281,248) Revenue / (0.50) FTE / (1.00) TLT

This change represents the end of term-limited grants from the National Institutes of Health (NIH) (via the University of Washington) and the Washington State DOH.

Implement Staffing Adjustments within Child Profile Program – (\$196,327) Expenditure / (\$74,747) Revenue / (1.33) FTE

This change updates the budget to reflect changes to the consolidated contract with DOH for Child Profile operations that have occurred in mid-2012. Some work is being shifted to DOH, resulting in reduced contract funding that resulted in 2012 layoffs.

Expand Capacity for Screening, Brief Intervention, and Referral to Treatment (SBIRT) – \$179,564 Expenditure / \$175,000 Revenue / 2.00 FTE

This proposal expands SBIRT capacity at two Public Health clinics backed by new federal Substance Abuse and Mental Health Services Administration grant funding passed through the Washington State Department of Social and Human Services (DSHS) Division of Behavioral Health and Recovery (DBHR).

Increase Supplemental Nutrition Assistance Program Education (SNAP-Ed) Budget – \$78,755 Expenditure / \$57,283 Revenue / 1.00 FTE

This proposal increases the budget to reflect the current 2012 contract amount for the SNAP-Ed program and adds one position to meet contract requirements.

Ensure Continuing Support for South County Youth Health – (\$20,815) Expenditure / (\$32,822) Revenue

This proposal reallocates most funds that had supported the Youth Health Center in Burien, which was closed by Highline Medical Group in 2012. In order to continue providing adolescent specific health care in South King County, Public Health will contract with HealthPoint to expand school based health care (SBHC) in the Highline School District, and will expand the Public Health-operated SBHC at Kent Phoenix Academy to serve students from Kent Meridian High School.

Expand SBIRT to Community and School Based Partnership (CBSP) Program – \$726,829 Expenditure / \$755,750 Revenue

This proposal increases the budget for contracts with participating agencies to build SBIRT capacity in the community, backed by new federal Substance Abuse and Mental Health Services Administration grant funding passed through the Washington State DSHS DBHR.

Increase Budget for the CSBP Program – \$1,313,195 Expenditure / \$994,051 Revenue / 1.00 FTE

This proposal adjusts program revenue and subcontracts within Public Health's CSBP Program to align the 2013 budget with current, 2012 contract amounts.

HEALTH & HUMAN POTENTIAL STRATEGIC PLAN AREA

End of Hunger Free Communities Grant – (\$6,690) Expenditure / (\$126,091) Revenue

This proposal reflects the end of two time-limited projects funded by a pass-through grant from the United State Department of Agriculture via United Way of King County, supporting efforts to increase participation in After School and Summer Meals programs in South King County and to implement the Rainier Valley Eats (RAVE) Coalition.

Adjust Budget and Staffing for Nurse Family Partnership – \$92,536 Expenditure / \$4,305 Revenue / 1.00 FTE

This proposal reflects staffing and budget changes occurring in 2012 for the Nurse Family Partnership, which includes expiring support from a private donation and state programs, new or increased funding from the City of Seattle and other sources, and a corresponding increase in staff, replacing a position that had been borrowed from another program on a time-limited basis.

Decrease in Funding for Coordination of White Center Early Learning Initiative (WCELI) – (\$355,301) Expenditure / (\$608,000) Revenue / 0.40 FTE

Funding for infrastructure support for WCELI is ending in 2012, and program expenditures will be reduced accordingly. A 0.6 FTE coordinator position will be restored to 1.0 FTE and returned to prior work in another area. Limited funding will remain for direct services and subcontracted services.

Increase in Federal 330h Homelessness Funding Base – \$125,499 Expenditure / \$268,927 Revenue

This change updates the 2013 budget to reflect an increase in federal homelessness program funding. These funds were originally awarded to Public Health as ARRA funds and ended in 2011, but are now incorporated into the base 330h funding award. Part of this change moves 330h funds to a downtown Seattle Public Health dental project where it supports a portion of a dentist and dental assistant.

Add Federal 330h Homelessness Funding for New Access Point – \$452,361 Expenditure / \$499,147 Revenue

This proposal reflects the receipt of federal funds to establish a new access point to provide health care for homeless patients. These funds support a new Homeless Clinic contracted in Ballard and increase funding for the existing Mobile Medical project.

Implement Public Health / Navos Primary Care and Mental Health Partnership – \$388,123 Expenditure / \$540,657 Revenue / 3.65 FTE

This proposal reflects the establishment of a new Public Health Clinic at Navos (a community mental health organization) which opened in April. Operating costs will be funded with a 4-year grant awarded to Navos by the federal Substance Abuse and Mental Health Services Administration and through patient revenues.

Reduce Child Care Health Program – (\$5,602) Expenditure / (\$25,930) Revenue

This proposal reflects anticipated decreases in federal, state, and local funding, mitigated with cost reductions to maintain services to the extent possible.

Increase Downtown Pharmacy Warehouse Support – \$59,473 Expenditure / \$126,396 Revenue / 1.00 FTE

This proposal builds capacity in the downtown Seattle pharmacy warehouse to support contracted work for Washington State DOH to provide pharmaceutical to support three DOH projects, including Expedited Partner Packs, the Infertility Protection Program, and the TB Program. One pharmacy technician position is added to be shared between supporting these projects and pharmacy staffing.

HEALTH & HUMAN POTENTIAL STRATEGIC PLAN AREA

Reflect Closure of University of Washington (UW) Obstetric Clinics at North and Eastgate – (\$160,083) Expenditure / (\$248,444) Revenue

This proposal reflects the decision of the UW Midwifery Center to discontinue obstetric clinic services at two Public Health Centers (PHCs) due to changes in their program, as well as declining demand at the Eastgate location and changes in other community services.

Maintain Nurse Family Partnership Capacity Partially Backed by General Fund – \$211,368 Expenditure / \$250,000 Revenue / 2.00 FTE

Public Health received funding from the King County General Fund Criminal Justice Reserve in 2011 for two Public Health Nurse positions serving South King County. This proposal extends half of this funding for 2013, which Public Health will combine with other funding to maintain both positions and provide the full length of programming to enrolled clients.

Add City of Seattle Funding for CSBP – \$106,214 Expenditure / \$100,000 Revenue / 1.00 FTE

This proposal reflects an increase in funding from the City of Seattle Office for Education to purchase the services of a coordinated school health program manager for CSBP.

Maintain Capacity for Preparedness Program – \$150,000 Expenditure

This proposal provides partial budget for three Preparedness positions that either fully, or substantially, support the Vulnerable Populations Action Team. This budget change is part of an overall “bridge funding” proposal to use State Support for Public Health (SSPH) to maintain critical services that otherwise would be reduced or eliminated because of reductions in state and federal funding. The SSPH will be available because Public Health will use 2012 savings and reserves to supplant SSPH in programs that may receive health care reform dividends in 2014, when the number of people eligible for Medicaid will increase.

Inflationary Increase for General Fund Transfer – \$1,094,505 Revenue

This proposal increases the General Fund transfer to Public Health for salary-based inflation.

Administrative Changes

Remove Redundant Regulations Related to Meat Cutters and Pesticide Applicators – (\$28,000) Revenue

This proposal eliminates regulations and permit work for meat cutters and pesticide applicators currently provided by Environmental Health Services that are duplicative of the regulations of other agencies.

Adjust Permit Integration Costs to Reflect Project Transition from Capital to Operating – (\$22,000) Expenditure

This proposal decreases the budget for Public Health’s contribution to the interagency Permit Integration project as the capital phase is completed and operating costs continue at a lower level.

Realign Public Health Laboratory Budget – \$784,921 Expenditure / \$746,799 Revenue

This proposal continues the transition to a fee-for-service model that began in 2011 for General Fund resources. Grant revenue that was budgeted in the Public Health Lab is moved to the budgets of the programs that are the recipients of grant funding and that use laboratory services. The laboratory will bill those programs for the services.

HEALTH & HUMAN POTENTIAL STRATEGIC PLAN AREA

Increase Capacity and Training for Service Effectiveness & Performance Management – \$355,284 Expenditure / 2.00 FTE

This proposal increases the number of PHC area managers to a ratio of one per PHC and provides staff development resources to front line supervisors in the Community Health Services (CHS) division. This strategy was developed in collaboration with the County Human Resources Division and is intended to establish a stable framework for the transition to health care reform.

Align Staffing to Support PHC Efficiencies and Changing Work – \$118,430 Expenditure / 1.00 FTE

This proposal realigns Patient Services Representatives (PSRs) across PHCs according to various measures of need, and reclassifies five PSR positions to Administrative Support Assistants (ASAs) to support the PHC area managers described in a previous budget change item.

Correct Status and Level of Physician Positions– \$265,985 Expenditure / 1.55 FTE

This change updates the budget to reflect a 2012 change in the Fair Labor Standards Act status for practicing physicians working in the Department's PHCs from hourly to salaried status. Accompanying this change is an adjustment in the position classification and FTE level for each affected physician position in order to assure capacity to cover all required functions.

Remove Revenue from HealthPoint Sublease at Northshore Public Health Center – (\$166,266) Revenue

HealthPoint community clinic will move out of the Northshore Public Health Center by the end of 2012. This proposal removes revenue from Healthpoint's sublease from the 2013 Proposed Budget.

Remove Revenue Related to One-Time Donation to Nurse Family Partnership – (\$125,000) Revenue

This technical adjustment removes revenue from a one-time private donation that supported a nurse position in the Nurse Family Partnership program.

Enhance Telecom Productivity for Contracts, Procurement and Real Estate Services – \$2,300 Expenditure

This proposal adds budget to implement "walkie talkie" functionality to Distribution Center staff cellular phones, and to enhance equipment to take full advantage of Microsoft Lync functionality.

Provide Oracle Applications Training for Procurement Functions – \$20,487 Expenditure / 0.25 TLT

This proposal supports three months of a TLT position implemented in 2012 to provide Oracle training to procurement users throughout Public Health in order to increase efficiency and reduce errors and re-work.

Reclassify Administrative Specialist III position to Administrator I – \$12,515 Expenditure

This change corrects the budget to recognize the reclassification of an Administrative Specialist III to an Administrator I, which reflects the scope of duties and responsibilities being performed.

Increase Capacity for Employee and Labor Relations Support – \$112,855 Expenditure / 1.00 FTE

This change adds a 1.0 FTE Employee and Labor Relations Representative to help address complex and challenging employee and labor issues, specifically in the CHS division, as the department prepares to undergo significant changes in preparation for health care reform. This position in Administration will be paid with CHS funding.

Reclassify Human Relations (HR) Administrative Specialist II to HR Associate – \$9,712 Expenditure

This proposal reflects the reclassification of an HR position that has expanded in scope of duties and responsibilities over time.

HEALTH & HUMAN POTENTIAL STRATEGIC PLAN AREA

Provide Human Relations (HR) Staff Development and Skills Training – \$50,000 Expenditure

This proposal increases budget to support the full costs of investigations, training, outside assistance, and staff development for the HR division.

Implement Public Health Information Technology (HIT) Project – \$2,395,529 Expenditure / \$3,183,101 Revenue / 2.00 FTE / 2.00 TLT

This proposal provides 2013 budget authority for the HIT project, focused on implementing a coordinated electronic health record system across the department. Personnel budget detail and revenues are reflected in this operating budget proposal along with a transfer to the capital budget to support non-labor project costs.

Extend Administration TLT for Accreditation Readiness – \$53,193 Expenditure / 0.75 TLT

This change represents an increase in support staff to prepare for a newly instituted national accreditation by the Public Health Accreditation Board. Future federal, state, and private funding is expected to be tied to accreditation status.

Increase Policy, Community Partnerships, and Communication (PC2) Capacity for Accreditation Readiness – \$17,633 Expenditure / 0.15 FTE

This change adds 0.15 FTE to an existing Project Program Manager IV position to help manage the higher level workload that will accrue as Public Health pursues newly instituted national accreditation in 2013.

Increase Provision Assurance Capacity to Support Lean Efforts – \$14,486 Expenditure / 0.20 FTE

This change adds one position to 1.0 FTE within Public Health's Provision Assurance office to reflect the increased workload anticipated in 2013 as the Department continues and expands its Lean efforts.

Reclassify Administrative Support Position – \$2,004 Expenditure

This proposal reclassifies a position that provides primary support to the Medical Director, Nursing, Dental Director, Director of Pharmacy and Chiefs unit overseen by Medical Director, to correctly reflect the current scope of work.

Transition Preparedness Positions to Career Service – \$87,200 Expenditure/ 1.00 FTE

Some temporary positions supported by grant funding have evolved and become core to the Preparedness program's mission, and will now be supported by permanent funding. This conversion is accomplished by transfer among units with a net add of one FTE in this decision package.

Reduce Environmental Health Printing/Postage Costs Due to Online Efficiencies – (\$50,000) Expenditure

These changes reduces postage and printing of annual health permit renewal which previously had to be done by mail. A new web portal has replaced this need.

Abrogate positions in Environmental Health Due to Efficiencies – (\$241,692) Expenditure / (3.00 FTE)

This proposal reduces two positions in the Food Worker Card Program which are no longer needed as some of this training has shifted to online training. A third position is reduced due to consolidation of offices and other workload efficiencies.

HEALTH & HUMAN POTENTIAL STRATEGIC PLAN AREA

Implement Efficiencies in Various Prevention Programs – (\$39,394) Expenditure / (\$110,608) Revenue

This proposal reduces the budget for the Prevention division due to efficiencies across a range of programs. The STD program negotiated a discount pricing on Expedited Partner Therapy (EPT) medication and secured state funding to purchase some EPT medication. The TB Control program adjusted visit structure consistent with patient care protocols to optimize reimbursement, revised partnership protocols to reduce expenses, and found administrative efficiencies allowing a position to be transferred to another area of need. The HIV program found administrative efficiencies allowing a position classification to be revised downward. The CD-Imms section reduced its space by finding alternative space capacity for use during emergencies.

Implement Efficiencies in Infectious Disease Program Budget – (\$68,647) Expenditure / (0.25) FTE

This proposal reduces one staff and two contracted positions due to efficiencies anticipated from the electronic health record system and other staffing pattern adjustments. It further reduces anticipated lab fees due to protocol changes.

Reduce Community Health Centers Contract Budget – \$16,966 Expenditure / (\$30,458) Revenue

This proposal reduces the General Fund revenue by including efficiency reductions in contracts with community health centers. This change also includes the budgeted inflation increase to these contracts, for a net increase in expenditure.

White Center PHC Relocation and Efficiency – (\$358,746) Revenue

This proposal captures operational savings from the relocation of the White Center PHC from a County-owned building to a smaller, more efficient leased facility at the nearby Greenbridge King County Housing Authority (KCHA) campus. Expenditure savings are captured in Facilities Management Division (FMD) central rate charges and this decision package documents the General Fund revenue savings.

Create Dental Float Pool Capacity – (\$3,565) Expenditure / 1.60 FTE

This proposal reduces General Fund revenue and cost by replacing contracted labor with increased positions in the dental float pool.

Reduce Consulting Services in Assessment, Policy Development and Evaluation (APDE) – (\$5,372) Expenditure / (\$5,372) Revenue

This change reduces General Fund expenses by eliminating an underutilized consulting services account in the APDE budget.

Efficiency in APDE Data Collection – (\$40,434) Expenditure / (\$40,434) Revenue

This change reflects a renegotiation of data collection contract costs by a state board on which Public Health participates, and generates General Fund savings.

Implement Efficiencies in Travel/Training Activities – (\$11,900) Expenditure / (\$11,900) Revenue

This proposal reduces General Fund expenses by encouraging staff to participate in videoconferencing, web based training and other virtual methods in lieu of physically traveling to training events to achieve staff training objectives.

Technical Adjustments

Add Back Environmental Health Short-Term Temporary Salary Costs to Environmental Health – \$72,828 Expenditure

This proposal adds COLA for short-term temporary positions, per Public Health policy. This change is reflected in decision packages TA_001 and TA_057 in the budget detail.

HEALTH & HUMAN POTENTIAL STRATEGIC PLAN AREA

Implement Technical Corrections to the Infectious Diseases Program Budget – \$111,433 Expenditure

This proposal includes a combination of changes, including reducing vacant position budgets created by 2012 year-end retirements, adjusting the lab supply budget to reflect actual expenditures, adding longevity pay as required by the Washington State Nurses Association Union contract, and other minor position adjustments.

Implement Technical Corrections to the Chronic Disease and Injury Prevention Program Budget – (\$388,332) Expenditure / (\$289,194) Revenue / (0.50) TLT

This proposal corrects 2012 TLT position levels incorrectly loaded in the 2013 Pro Forma budget, corrects cost center and project allocation for existing positions, updates revenues in the Breast & Cervical Cancer/Women's Health section, and adds COLA for short-term temporary positions in the Chronic Disease and Injury Prevention program.

Allocation of Direct Distributed Costs for Prevention Division – \$914,407 Expenditure / \$907,250 Revenue

This proposal distributes Public Health direct distributed costs in one sending project to multiple receiving projects. This process allows for costs to be accumulated in one project and then distributed to multiple projects which the sending project supports. This change is reflected in decision packages TA_023, TA_024, and TA_058 in the budget detail.

Allocation of Direct Distributed Costs for Laboratory and Clinical Quality Assurance Programs – \$13,317 Expenditure / \$37,000 Revenue

This proposal distributes Public Health direct distributed costs in one sending project to multiple receiving projects. This process allows for costs to be accumulated in one project and then distributed to multiple projects which the sending project supports. This change is reflected in decision packages TA_023, TA_024, and TA_058 in the budget detail.

Adjust Budget to Reflect 2012 Staffing Needs at PHCs – \$1,580,677 Expenditure / 16.20 FTE

This decision package adjusts staffing at PHCs to current demand for service and permanently fills TLT positions to better meet program needs. The majority of these changes have already occurred in 2012.

Adjust CHS Budget to Current FTE Levels – \$140,003 Expenditure / 1.30 FTE

This proposal includes minor adjustments to true up FTE levels to current status in CHS.

Update Medicaid Administrative Match (MAM) and Patient-Generated Revenue – \$261,868 Expenditure / \$2,045,669 Revenue

This proposal updates projected revenue from MAM and patient-generated revenue based on current billing rates and program rules, along with program projections of expenditures and patient mix.

Move CHS Budget in Administrative Default Projects to Valid Projects – \$88,773 Expenditure / 1.05 FTE

This proposal relocates budget amounts from default projects to appropriate valid projects.

Update Contract Revenues and Related Subcontract Expenses for CHS – (\$257,321) Expenditure / (\$612,234) Revenue

This proposal updates projected contract revenues and expenditures associated with subcontracts.

Update Non-Labor Expenses at the PHCs – \$50,114 Expenditure

This proposal adjusts the services and supplies budget to reflect expected 2013 costs.

HEALTH & HUMAN POTENTIAL STRATEGIC PLAN AREA

Adjust Expenditures and Revenues for the Health Care for the Homeless Network (HCHN)

– (\$168,829) Expenditure / (\$182,145) Revenue

These adjustments reflect anticipated changes to the HCHN budget not associated with program changes.

Reprogram Veterans and Human Services Levy (VHSL) Funding within CHS – \$52,933 Expenditure / (\$16,250) Revenue

This proposal reprograms VHSL funding supporting internal Public Health administrative support for contract development and oversight to support work training and education support services for young first-time mothers, consistent with VHSL Strategy 4, Strengthening Families.

Correct Project for Nurse Family Partnership – \$12,730 Expenditure

This proposal moves budget amounts to the correct project for the Nurse Family Partnership.

Adjust Projected Revenue from Environmental Health Fees – \$2,153,156 Revenue

This revenue-only proposal updates the budget to reflect increased anticipated revenue from Environmental Health fees for 2013.

Remove 2012 Adopted Budget Salary and Wage Contingency Lines from CHS – (\$807,746) Expenditure

This decision package removes the 2012 Adopted Budget COLA contained in the salary and wage contingency account. COLA is embedded in position-based salary lines in the 2013 Proposed Budget.

Remove 2012 Adopted Budget Reduction in King County Overhead – \$500,000 Expenditure

This decision package removes the 2012 Adopted Budget contingency amount that was a placeholder for an expected reduction in King County overhead. This was a one-time expenditure savings that should be excluded from the 2013 Proposed Budget.

Add Longevity to Salaries for Qualified Staff in CHS – \$501,170 Expenditure

This proposal adds longevity pay to positions in CHS as required by the Washington State Nurses Association Union contract.

Add Salary and Wage Contingency for CHS Staff – \$371,775 Expenditure

This proposal budgets salary and wage contingency for CHS staff in 2013.

Move Central Rate Amounts to Correct Projects – (\$1,001,661) Expenditure

This proposal moves central rate charges incorrectly loaded to projects in Proforma to valid projects in the 2013 Proposed Budget.

Add Back Short-Term Temporary Salary Costs to CHS – \$1,037,419 Expenditure

This proposal adds COLA for short-term temporary positions, per Public Health policy. This change is reflected in decision packages TA_001 and TA_057 in the budget detail.

Allocation of Direct Distributed Costs for Community Human Services Division – \$23,512,997 Expenditure / \$23,732,843 Revenue

This proposal distributes Public Health direct distributed costs in one sending project to multiple receiving projects. This process allows for costs to be accumulated in one project and then distributed to multiple projects which the sending project supports. This change is reflected in decision packages TA_023, TA_024, and TA_058 in the budget detail.

HEALTH & HUMAN POTENTIAL STRATEGIC PLAN AREA

Adjust CHS Salary and Benefit Savings – (\$3,200,000) Expenditure

This proposal adjusts the budget for projected salary and benefits in CHS for 2013.

Adjust Center for the Evaluation of Emergency Medical Services (CEEMS) Grants Contract Budget – (\$21,345) Expenditure / \$977,148 Revenue

This proposal adjusts contract levels for CEEMS grants to anticipated 2013 levels.

Correct Project Coding For Grants – (\$29,772) Expenditure / 0.50 FTE

This proposal moves grant budget authority incorrectly loaded to projects in Pro Forma to valid projects in the 2013 Proposed Budget.

Emergency Medical Services (EMS) Entrepreneurial Project (EP) Position Budget Adjustment – (\$2,941) Expenditure / \$178,058 Revenue

This proposal enables the EMS Online entrepreneurial project to prepare for planned market expansion. King County Information Technology (KCIT) and EMS agreed to reclassify a position from a technical position to a business position for this expansion, and to move the budget for this position from KCIT (funded by a transfer from Public Health) to EMS.

Adjust Budget for Public Health Distribution Center Lease– \$3,800 Expenditure

This technical change increases budget appropriation for anticipated 2013 lease costs for the Public Health Distribution Center.

Correct Budget for Clinical Pharmacology Subscription – \$7,887 Expenditure

This proposal adds budget for an online reference for Public Health providers that has previously been paid out of savings in other budgets.

Transfer Position from Preparedness to Contracts, Real Estate and Procurement (CPRES) – \$106,554 Expenditure / 1.00 FTE

This proposal adjusts the budget to reflect the 2012 reclassification and transfer of a position from a reduced program to CPRES to provide facilities support.

Restore Chiefs of Service Non Labor Expenditure Authority – \$202,205 Expenditure

This proposal restores non-labor costs accidentally omitted from this unit in the Pro Forma budget.

Correct Short Term Temporary, Overtime, and Other Miscellaneous Non-Labor Accounts – \$132,242 Expenditure / (\$22,500) Revenue

This proposal restores budget for miscellaneous accounts in Public Health's Administration and Community Based Public Health Practice (CBPHP) sections that was accidentally deleted from the Pro Forma budget.

Correct Provision Assurance Revenue – \$323,961 Revenue

This proposal restores revenue for Provision Assurance accidentally omitted in the Pro Forma budget.

Correct Environmental Health Position – \$85,118 Expenditure / 0.75 FTE

This change implements partial increases to two positions approved in the 2012 budget but omitted from the Pro Forma budget.

Redistribute Agency Direct Distributed Across Public Health Entities – \$990,031 Expenditure / \$537,712 Revenue

This change moves Public Health's CPRES unit, Accounting Services unit, Chiefs of Service unit and MAM unit from the collection of cost centers spread agency-wide and charges only consumers of these services for the unit's costs. It also allocates the remaining overhead costs over the Department's salaries and wages.

Allocate Provision Assurance Costs Across Public Health Business Units – \$45,170 Expenditure / \$2,001,452 Revenue

This proposal reflects the first half of a two-part process that incrementally escalates Provision Assurance's 2012 expenditures to match its 2013 budget and allocates the Cost Center's expenditures to the Public Health business units that make use of its services. The second part will occur after adoption of the 2013 Proposed Budget. The revenue in this proposal is a result of a change in the way the Oracle EBS accounting system tracks interagency expenditure allocations.

Central Rate Adjustments – \$25,935,260 Expenditure

For Public Health, this series of adjustments captures all countywide charges, rather than only incremental changes from the 2012 Adopted Budget. Due to technical issues in conversion to the new chart of accounts, the base charges from 2012 are re-entered in this change item. Unlike previous years, it does not include COLA and flex benefits, which are included in the Pro Forma decision package. Details about each rate can be found in the How We Deliver Introduction, beginning on page H-5, and the agency-specific changes are detailed in the central rate section of the agency crosswalk.

**2013 Proposed Financial Plan
Public Health / 1800**

	2011 Actual ¹	2012 Adopted	2012 Estimated ²	2013 Proposed ³	2014 Proposed ⁴	2015 Projected ⁵
Beginning Fund Balance	7,371,394	7,740,098	7,568,642	6,161,042	13,114,391	17,415,644
Revenues						
Licenses and Permits	13,185,867	13,203,655	14,927,586	14,731,355	15,173,296	15,173,296
Federal Grants - Direct	12,083,139	11,479,844	11,492,009	11,594,635	11,942,474	11,942,474
Federal Grants - Indirect	32,516,229	35,843,678	29,691,596	36,784,766	37,888,309	37,888,309
State Grants	11,857,212	11,566,367	10,227,916	12,369,078	12,740,150	12,740,150
State Entitlements	6,655,276	9,475,385	9,531,747	10,063,978	10,365,897	10,365,897
Intergovernmental Payment	53,743,294	59,290,510	60,530,226	63,616,278	65,524,766	65,524,766
Recovery Act Direct	(12,500)	-	-	-	-	-
Recovery Act Indirect	85,762	-	-	-	-	-
Recovery Act DHHS Direct	15,846,274	6,063,961	6,063,961	1,056,000	-	-
Recovery Act DHHS Indirect	178,721	-	-	-	-	-
Charges for Services	16,955,645	11,860,511	17,272,221	16,987,666	17,497,296	17,497,296
Misc. Revenue	6,325,288	9,335,860	6,175,615	43,232,949	44,529,937	44,529,937
General Fund Reserve backed by PH Asset Sale	-	2,000,000	2,000,000	-	-	-
Non-Revenue Receipts	-	7,320,538	-	6,849,879	7,055,375	7,055,375
Other Financing Sources	24,557,007	25,041,950	25,041,950	25,917,465	26,694,989	26,694,989
Revenue Adjustment due to change in Accounting Practices ⁶	-	-	-	(28,647,665)	(29,507,095)	(29,507,095)
Total Revenues	193,977,214	202,482,259	192,954,827	214,556,384	219,905,396	219,905,396
Expenditures						
Wages, Benefits and Retirement	(114,455,925)	(113,520,506)	(118,964,920)	(122,586,796)	(127,980,615)	(133,995,704)
Supplies	(5,003,062)	(6,159,179)	(5,010,786)	(6,055,546)	(6,237,212)	(6,424,329)
Services & Other Charges	(59,983,898)	(54,160,093)	(41,483,261)	(53,170,312)	(54,765,421)	(56,408,384)
Intragovernmental Service	(13,673,753)	(22,051,015)	(28,455,596)	(50,512,182)	(52,936,767)	(55,477,732)
Capital Outlay	(118,179)	(451,270)	(164,364)	(429,772)	(442,665)	(455,945)
Debt Service	(9,155)	(40,239)	(40,239)	(40,239)	(40,239)	(40,239)
Intragovernmental Contributions	(547,619)	(248,218)	(248,218)	(820,962)	-	-
Contingencies	-	(8,221,189)	-	(7,265,135)	(7,483,089)	(7,707,582)
Contra Expenditures	6,668	1,529,450	-	4,635,700	4,774,771	4,918,014
Expenditure Adjustment due to change in Accounting Practices ⁶	-	-	-	28,647,665	29,507,095	30,392,308
Total Expenditures	(193,784,922)	(203,322,259)	(194,367,384)	(207,597,579)	(215,604,143)	(225,199,592)
Estimated Underexpenditures	-	-	-	-	-	-
Other Fund Transactions						
Journal Entry Errors	4,957	-	4,957	(5,456)	-	-
	-	-	-	-	-	-
Total Other Fund Transactions	4,957	-	4,957	(5,456)	-	-
Ending Fund Balance	7,568,642	6,900,098	6,161,042	13,114,391	17,415,644	12,121,447
Reserves						
Expenditure Reserves						
Environmental Health Fees ⁷	(670,125)	(670,125)	(670,125)	(2,775,297)	(3,000,000)	(3,000,000)
Health Information Technology ⁸	(1,500,000)	(1,500,000)	(1,500,000)	(2,264,223)	(3,000,000)	(3,000,000)
Cash Flow Reserves ⁹						
Revenue Fluctuation Reserve - Medicaid	-	-	-	(2,000,000)	(4,000,000)	(4,000,000)
Revenue Fluctuation Reserve - Other Federal Grants	-	-	-	(1,000,000)	(2,000,000)	(2,000,000)
Rainy Day Reserves	(1,075,406)	(1,075,406)	(1,075,406)	(3,000,000)	(5,986,476)	(6,545,885)
Total Reserves	(3,245,531)	(3,245,531)	(3,245,531)	(11,039,520)	(17,986,476)	(18,545,885)
Reserve Shortfall	-	-	-	-	570,832	6,424,438
Ending Undesignated Fund Balance	4,323,111	3,654,567	2,915,511	2,074,871	-	-

Financial Plan Notes:

¹ 2011 Actuals are based on the County's audited 2011 financial statements. Public Health was an ARMS agency in 2011.

² 2012 Estimated is based on updated revenue and expenditure data as of second quarter, 2012.

³ 2013 revenue and expenditure data is displayed from Hyperion as of 9/12/2012 and subject to updates as system issues are resolved.

⁴ 2014 revenue and expenditures include a 3% inflation assumption.

⁵ 2015 expenditures include a 3% inflation assumption. Revenues are not inflated due to uncertainty created by the Affordable Care Act.

⁶ Public Health distributes certain centralized costs across the agency on bases other than those available in the Oracle EBS accounting system. Revenue entries to the sending program offset expenditure entries in the receiving cost center, which inflates total agency expenditures and revenues. These entries back these amounts out of the budget in the Financial Plan.

⁷ Expenditure reserve to cover the costs of future program offering funded by Environmental Health permit fees.

⁸ Expenditure reserve for electronic medical records and practice management software acquisition, installation and related hardware.

**2013 Proposed Budget for
Medical Examiner 1800/A81000**

Code/ Item#	Description	Expenditures	FTEs *	TLTs
FY13				
Adopted Budget				
AD_012	2012 Adopted Budget	4,720,080	24.81	
Adjustments to Adopted Budget				
PF_013	2013 Adjustments to 2012 Adopted Budget	(80,413)	1.69	
Direct Service Changes				
DS_001	Increase Capacity for Cremation Review	45,687	.50	
DS_002	Inflationary Increase for General Fund Transfer - \$180,426 Revenue	0		
Administrative Service Changes				
AC_300	Eliminate Routine Saturday Autopsies	(13,740)		
AC_301	Generate Revenue from Non-Jurisdictional Autopsies	5,000		
AC_302	Annual Report Efficiency	(11,000)		
Central Rate Changes				
CR_005	General Fund Overhead Adjustment	124,050		
CR_011	KCIT Telecommunications Services	420		
CR_013	Motor Pool Rate Adjustment	28,692		
CR_016	Radio Access	60		
CR_017	Radio Maintenance	24		
CR_021	Debt Service Adjustment	16,620		
CR_025	Financial Services Charge	(465)		
CR_037	Facilities Management Strategic Initiative Fee	41		
CR_046	Countywide Strategic Technology Projects	(1,120)		
CR_048	Business Resource Center	1,773		
CR_051	KCIT Application Services	29,820		
CR_052	KCIT Workstation Services	21,996		
CR_053	KCIT eGovernment Services	1,080		
CR_056	KCIT Business Analysis	2,856		
CR_057	KCIT Countywide Services	2,088		
Technical Adjustments				
TA_001	Revenue Shift for Forensic Anthropologist	678		
TA_002	Redistribute Agency Direct Distributed Across Medical Examiner's Office	1,314,072		
TA_135	Redistribute Agency Direct Distributed Across Public Health Entities	95,975		
TA_142	Allocate Provision Assurance Costs Across Public Health Business Units	(6,875)		
FY13 Subtotal		6,297,399	27.00	0.00
2013 Proposed Budget		6,297,399	27.00	0.00

**2013 Proposed Budget for
Medical Examiner 1800/A81000**

Code/ Item#	Description	Expenditures	FTEs *	TLTs
--------------------	--------------------	---------------------	---------------	-------------

* FTEs for the 2013 Budget and 2013/2014 Biennial Budget do not include temporary positions or overtime. The 2013/2014 Biennial Budget reflects the maximum number of FTEs during the biennium.

** The 2013/2014 Biennial Budget reflects the total expenditures for the biennium.

Medical Examiner

PROGRAM HIGHLIGHTS

The total 2013 Proposed Budget for the Medical Examiner's Office (MEO) is \$6,297,399, with 27.00 FTE.

Adjustments to the Adopted Budget (Pro Forma)

Adjustments to the 2012 Adopted Budget in Pro Forma include annualization of mid-2012 changes and removal of one-time changes (including reserve for facility renovation), as well as miscellaneous salary adjustments and increases for 3.09 percent COLA for 2013 and a 1 percent increase in the Flex Benefit rate from the 2012 rate.

Direct Service Changes

Increase Capacity for Cremation Review – \$45,687 Expenditure / \$30,000 Revenue / 0.50 FTE

This proposal increases a Death Investigator position from 0.50 FTE to 1.00 FTE to handle the additional death investigation workload generated by cremation reviews. The position is revenue-backed by cremation review fees.

Inflationary Increase for General Fund Transfer – \$180,426 Revenue

This proposal increases the General Fund transfer to the MEO for salary-based inflation.

Administrative Changes

Eliminate Routine Saturday Autopsies – (\$13,740) Expenditure / (\$13,120) Revenue

This proposal reduces overtime by moving routine Saturday autopsies (up to four weekly) to the Monday schedule. The MEO will continue to offer emergency call-in requests (for example, for suspected homicide cases or religious waiver).

Generate Revenue from Non-Jurisdictional Autopsies – \$5,000 Expenditure / \$0 Revenue

This proposal replaces \$92,000 in General Fund revenue to the MEO with \$97,000 anticipated to be generated by providing, and charging a \$1,000 fee for, autopsies performed for other counties or private individuals. MEO can provide 80 such autopsies annually without an increase in staffing.

Annual Report Efficiency – (\$11,000) Expenditure / (\$11,000) Revenue

MEO will reduce costs for producing an annual report by simplifying the analysis of the data in a manner that continues to respond to the many data requests received. Fewer reports will be printed for distribution, and less overtime will be incurred.

Technical Adjustments

Revenue Shift for Forensic Anthropologist – \$678 Expenditure / \$3,200 Revenue

This is a technical adjustment to change the revenue source for 0.75 FTE of the Forensic Anthropologist from concluding grant funds and fees to new funding from the State of Washington. This will not impact the King County General Fund, which will continue to fund 0.25 FTE of this position.

Redistribute Agency Direct Distributed Across Public Health Entities – \$1,314,072 Expenditure / \$1,314,072 Revenue

This proposal distributes Public Health direct distributed costs in one sending project to multiple receiving projects. This process allows for costs to be accumulated in one project and then distributed to multiple projects which the sending project supports.

Redistribute Agency Direct Distributed Across Public Health Entities – \$95,975 Expenditure

This change moves Public Health's CPRES unit, Accounting Services unit, Chiefs of Service unit and MAM unit from the collection of cost centers spread agency-wide and charges only consumers of these services for the units' costs. It also allocates the remaining overhead costs over the Department's salaries and wages.

Allocate Provision Assurance Costs Across Public Health Business Units – (\$6,875) Expenditure

This proposal reflects the first half of a two-part process that incrementally escalates Provision Assurance's 2012 expenditures to match its 2013 budget and allocates the expenditures to the Public Health business units that make use of its services. The second part will occur after adoption of the 2013 Proposed Budget.

Central Rate Adjustments – \$227,935 Expenditure

For Public Health, this series of adjustments captures all countywide charges, rather than only incremental changes from the 2012 Adopted Budget. Due to technical issues in conversion to the new chart of accounts, the base charges from 2012 are re-entered in this change item. Unlike previous years, it does not include COLA and flex benefits, which are included in the Pro Forma decision package. Details about each rate can be found in the How We Deliver Introduction, beginning on page H-5, and the agency-specific changes are detailed in the central rate section of the agency crosswalk.

**2013 Proposed Budget for
Emergency Medical Services 1190/A83000**

Code/	Item#	Description	Expenditures	FTEs *	TLTs
FY13					
Adopted Budget					
AD_012		2012 Adopted Budget	71,347,000	119.39	
Adjustments to Adopted Budget					
PF_013		2013 Adjustments to 2012 Adopted Budget	178,534	(.39)	
Direct Service Changes					
DS_001		Expanded Cardiac Case Review	(76,277)		
Administrative Service Changes					
AC_001		Regional Support Services Adjustments	366,181	4.10	
AC_002		Cash Flow Adjustments to Strategic Initiative Programs	(678,920)		
AC_003		Add Time-Limited Planning Capacity to King County Medic One	158,910	2.00	2.00
Central Rate Changes					
CR_005		General Fund Overhead Adjustment	555,957		
CR_009		Geographic Information Systems Charge	36,153		
CR_010		KCIT Operations and Maintenance Charge	(33,224)		
CR_011		KCIT Telecommunications Services	(552)		
CR_012		KCIT Telecommunications Overhead	(1,704)		
CR_013		Motor Pool Rate Adjustment	74,802		
CR_014		Facilities Management Space Charge	73,250		
CR_015		Insurance Charges	240,376		
CR_016		Radio Access	1,056		
CR_018		Radio Direct Charges	348		
CR_019		Radio Reserve Program	156		
CR_020		Prosecuting Attorney Office Civil Division Charge	21,804		
CR_021		Debt Service Adjustment	89,772		
CR_022		Long Term Leases	144,609		
CR_025		Financial Services Charge	166,199		
CR_036		Property Services-Lease Administration Fee	1,870		
CR_037		Facilities Management Strategic Initiative Fee	121		
CR_038		Major Maintenance Repair Fund	10,102		
CR_046		Countywide Strategic Technology Projects	(5,414)		
CR_048		Business Resource Center	116,804		
CR_051		KCIT Application Services	185,556		
CR_052		KCIT Workstation Services	136,872		
CR_053		KCIT eGovernment Services	6,696		
CR_056		KCIT Business Analysis	17,796		
CR_057		KCIT Countywide Services	12,984		
CR_058		KCIT Tech Service Rebate	2,712		
Technical Adjustments					
TA_001		Advanced Life Support (ALS) Adjustments	(1,006,958)		
TA_002		Basic Life Support (BLS) Adjustments	474,636		

**2013 Proposed Budget for
Emergency Medical Services 1190/A83000**

Code/ Item#	Description	Expenditures	FTEs *	TLTs
TA_003	Use of EMS Reserves and Program Balances	(1,071,354)		
TA_004	Correct Cost Center and Project Budgets	92,438	1.00	
TA_005	Change Cost Centers for Central Rates to Implement EMS Reorganization	491,152		
TA_006	Redistribute Agency Direct Distributed Across EMS	1,193,576		
TA_007	Correct Allocation of King County Medic One (KCM1) Budget to Projects	(77,344)		
TA_135	Redistribute Agency Direct Distributed Across Public Health Entities	1,373,545		
TA_142	Allocate Provision Assurance Costs Across Public Health Business Units	336		
FY13 Subtotal		74,620,557	126.10	2.00
2013 Proposed Budget		74,620,557	126.10	2.00

* FTEs for the 2013 Budget and 2013/2014 Biennial Budget do not include temporary positions or overtime. The 2013/2014 Biennial Budget reflects the maximum number of FTEs during the biennium.

** The 2013/2014 Biennial Budget reflects the total expenditures for the biennium.

Emergency Medical Services

PROGRAM HIGHLIGHTS

The total 2013 Proposed Budget for Emergency Medical Services (EMS) is \$74,620,557 with funding for 126.10 FTEs and 2.00 TLT.

Adjustments to the Adopted Budget (Pro Forma)

Adjustments to the 2012 Adopted Budget in Pro Forma include annualization of mid-2012 changes and removal of one-time changes (including reserve for facility renovation), as well as miscellaneous salary adjustments and increases for 3.09 percent COLA for 2013 and a 1 percent increase in the Flex Benefit rate from the 2012 rate.

Direct Services

Expanded Cardiac Case Review – (\$76,277) Expenditure

This proposal reduces expenditures related to Cardiac Case Review, an online quality improvement tool that provides performance feedback to Emergency Medical Technicians (EMTs) and paramedics on the care and treatment delivered to patients suffering a cardiac arrest. An associated position increase is recorded in the correction of project budgets itemized below.

Administrative Changes

Regional Support Services Adjustments - \$366,181 Expenditure / (\$1,315,244) Revenue / 4.10 FTE

These changes represent adjustments to the Regional Support Services Allocation consistent with the financial policies established in the EMS levy ordinance.

Cash Flow Adjustments to Strategic Initiative Programs – (\$678,920) Expenditure / (\$343,947) Revenue

This proposal closes down the Strategic Initiatives Program, including spending changes for the Interactive Enhancement CBT online program, Efficiencies and Evaluation Studies, Enhancement Network Design programs, and levy planning.

Add Time-Limited Planning Capacity to King County Medic One – \$158,910 Expenditure / 2.00 FTE / 2.00 TLT

This change provides staff support for planning the relocation of medic facilities and upgrading components to Medic Units (patient transport vehicles) and other support vehicles for King County Medic One.

Technical Adjustments

Advanced Life Support (ALS) Adjustments - (\$1,006,958) Expenditure / \$2,520,196 Revenue

These proposed adjustments make changes to ALS allocations based on the EMS Financial Plan policies as established in the EMS levy ordinance. This change provides full funding of the EMS Medic One ALS program as called for in Medic One/Emergency Medical Services 2008-2013 Strategic Plan.

Basic Life Support (BLS) Adjustments – \$474,636 Expenditure / (\$2,996,623) Revenue

These proposed adjustments make changes to BLS allocations based on the EMS Financial Plan policies as established in the EMS levy ordinance. This change will allow continuity of the EMS Basic Life Support program as called for in Medic One/Emergency Medical Services 2008-2013 Strategic Plan.

Use of EMS Reserves and Program Balances – (\$1,071,354) Expenditure / \$12,659,583 Revenues

This proposal includes changes related to the use of EMS reserves and program balances due to the large installment to Department of Retirement Services for paramedic PERS to LEOFF conversion. Use of reserves in 2013 will include additional, but smaller, invoices related to PERS and potential use of other reserves. The proposal allows contracted providers to use existing program balances to cover costs such as additional paramedic students.

Correct Cost Center and Project Budgets – \$94,438 Expenditure / 1.00 FTE

This is a technical change request to move projects and budgets to the correct cost centers and program areas.

Change Cost Centers for Central Rates to Implement EMS Reorganization – \$491,152 Expenditure

This proposal moves central rate items related to an EMS re-organization. These include charges for IT staff directly supporting EMS projects as well as overhead and indirect central rates.

Redistribute Agency Direct Distributed Across EMS – \$1,193,576 Expenditure / \$2,035,430 Revenue

This proposal distributes Public Health direct distributed costs in one sending project to multiple receiving projects. This process allows for cost to be accumulated in one project and then distributed to multiple projects which the sending project supports.

Correct Allocation of King County Medic One (KCM1) Budget to Projects – (\$77,344) Expenditure

This proposal allocates KCM1 costs across projects.

Redistribute Agency Direct Distributed Across Public Health Entities – \$1,373,545 Expenditure

This change moves Public Health's CPRES unit, Accounting Services unit, Chiefs of Service unit and MAM unit from the collection of cost centers spread agency-wide and charges only consumers of these services for the units' costs. It also allocates the remaining overhead costs over the Department's salaries and wages.

Allocate Provision Assurance Costs Across Public Health Business Units – \$336 Expenditure

This proposal reflects the first half of a two-part process that incrementally escalates Provision Assurance's 2012 expenditures to match its 2013 budget and allocates the Cost Center's expenditures to the Public Health business units that make use of its services. The second part will occur after adoption of the 2013 Proposed Budget.

Central Rate Adjustments – \$1,855,102 Expenditure

This series of adjustments captures the net effect of countywide charges from the 2012 Adopted Budget. Unlike previous years, it does not include COLA and flex benefits, which are included in the Pro Forma decision package. Details about each rate can be found in the How We Deliver Introduction, beginning on page H-5, and the agency-specific changes are detailed in the central rate section of the agency crosswalk.

2013 Proposed Financial Plan
Emergency Medical Services / 1190

	2011 Actuals ¹	2012 Adopted	2012 Estimated	2013 Proposed ^{2,2.1}	2014 Proposed ¹⁷	2015 Proposed ¹⁷
Beginning Fund Balance	38,641,382	33,462,959	43,065,636	33,582,554	22,750,556	22,140,591
Revenues						
Property Taxes	62,464,631	59,536,069	59,627,469	57,689,279	67,715,468	69,297,180
Grants ³	1,738	1,650	1,650	1,650	1,650	1,650
Charges for Services	170,361	192,761	192,761	190,000	195,924	196,909
Interest Earnings/Miscellaneous Revenue	572,461	446,200	335,200	278,200	203,200	206,200
Direct Distributed/Usages ^{2.1}				2,035,430	2,035,430	2,035,430
Other Financing Sources	52,442	54,000	54,000	54,000	54,000	54,000
Transfer from Current Expense Subfund	-	-	-	0	0	0
Total Revenues	63,261,632	60,230,680	60,211,080	60,248,559	70,205,672	71,791,369
Fund Balance (Contribution)/Use	(4,295,961)	11,116,320	9,483,083	12,659,583	12,659,583	12,659,583
Total Revenue with Use of Fund Balance	58,965,671	71,347,000	69,694,163	72,908,142	82,865,255	84,450,952
Expenditures						
Advanced Life Support Services	(36,753,633)	(38,641,290)	(38,423,270)	(41,387,808)	(41,894,992)	(43,479,766)
Basic Life Support Services	(15,154,163)	(15,396,394)	(15,396,394)	(15,871,030)	(16,258,109)	(16,647,929)
Regional Services	(6,070,339)	(7,295,051)	(6,895,051)	(7,506,177)	(7,263,018)	(7,510,687)
Direct Distributed/Usages ^{2.1}				(2,035,430)	(2,035,430)	(2,035,430)
Strategic Initiatives	(897,024)	(1,811,631)	(1,390,674)	(1,120,579)	(1,300,000)	(1,300,000)
Use of Designations/Program Balances		(759,181)	(410,000)	(989,711)	(750,000)	(750,000)
Disaster Response Contingency		(3,540,000)	(3,540,000)	(3,750,000)	(3,794,400)	(3,870,288)
Use of Reserves		(3,807,690)	(3,543,011)	(1,860,000)	(1,200,000)	(1,200,000)
King County Auditor's Office	(90,512)	(95,763)	(95,763)	(99,822)	(69,688)	(71,367)
Total Expenditures	(58,965,671)	(71,347,000)	(69,694,163)	(74,620,557)	(74,565,637)	(76,865,467)
Other Fund Transactions						
GAAP Adjustment & Journal Entry Error	128,293					
Assume Disaster Response not used		3,420,000		3,540,000	3,750,000	3,794,400
Total Other Fund Transactions	128,293	3,420,000	-	3,540,000	3,750,000	3,794,400
Ending Fund Balance	43,065,636	25,766,639	33,582,554	22,750,556	22,140,591	20,860,893
Reserves and Designations⁴						
Designations⁵						
Expenditure Category						
Reserve of Encumbrances		(118,317)				
Provider/Program Balances ⁶	(7,077,872)	(3,511,934)	(5,783,902)	(2,771,000)	(2,021,000)	(1,271,000)
KCM1 Equipment Replacement ⁷	(2,512,444)	(602,123)	(2,512,444)	(2,512,444)	(2,512,444)	(2,512,444)
Designations from 2002-2007 Levy	(230,842)		(230,842)			
Reserves⁸						
Expenditure Category						
Operations/Dispatch ⁹	(654,863)	(370,000)	(420,791)	(95,791)	(95,791)	(95,791)
Equipment/Capital ¹⁰	(1,600,619)	(950,619)	(1,600,619)	(1,150,619)	(1,150,619)	(1,150,619)
Outstanding ALS Retirement Liability ¹¹	(3,900,000)	(875,592)	(591,061)	(16,061)	(16,061)	(16,061)
Rainy Day Reserves						
Unanticipated Inflation Reserves ¹²	(2,129,821)	(1,944,755)	(1,944,755)	(1,047,642)	(1,047,642)	(1,047,642)
Salary Reserves ¹³	(1,095,000)	(1,200,000)	(1,200,000)	(1,030,000)	(1,030,000)	(1,030,000)
Risk Abatement ¹⁴	(2,200,000)	(2,200,000)	(2,200,000)	(2,200,000)	(2,200,000)	(2,200,000)
Mandated & Rate Stabilization Reserves						
Millage Reduction ¹⁵	(6,041,654)	(6,741,654)	(6,741,654)	(6,941,654)	(6,941,654)	(6,941,654)
Cash Flow Reserves						
Required Target Fund Balance ¹⁶	(3,795,698)	(3,613,841)	(3,612,665)	(3,489,469)	(4,212,340)	(4,307,482)
Total Reserves and Designations¹⁸	(31,238,813)	(22,128,835)	(26,838,733)	(21,254,680)	(21,227,551)	(20,572,693)
Ending Undesignated Fund Balance	11,826,823	3,637,804	6,743,821	1,495,876	913,039	288,199

FOOTNOTES:

¹ 2011 Actuals from 14-month ARMS as of 9/12/12. Starting fund balance is from 2011 CAFR.

² 2013 matches latest EMS Financial Plan and Policies with the exception of latest property tax update (reduces property taxes by \$46,319) and interest income.

^{2,1} 2013 includes use of Direct Distributed which is not included in original EMS Financial Plan. This line item spreads central EMS staff time and central rate charges loaded to Regional Support Services to the appropriate programs. Revenue entries to the sending program offset expenditure entries in the receiving cost center, resulting in no net increase.

³ EMS Research Grants and Entrepreneurial Projects are in PH Fund; this line item for State Trauma Council Grant to KCM1

⁴ Many of EMS Reserves included in ordinance associated with levy vote in November 2007 with limited ability to change during current levy period.

⁵ Designations are generally funds that have previously been appropriated; they are managed by King County/PH/EMS and do not require separate review and recommendations from EMS Advisory Committee. Designation categories included in financial plan attached to levy ordinance.

⁶ Line includes program and provider balances for ALS providers and RSS; ALS "loans"; planned carryover of Strategic Initiatives to next levy period and planned contribution of RSS program balances to "buy-down" next levy period.

⁷ Funds previously appropriated and accounted for in Equipment Asset Plan; includes funds for replacement of Medic Units (patient transport), defibrillators, medical equipment and communications equipment.

⁸ Reserves (excluding required target fund balance/cashflow) require review and approval of EMS Advisory Committee prior to use.

⁹ Primarily funds to cover dispatch costs above amount included in ALS allocation (added based on advice of KCC Auditor's Office)

¹⁰ Includes funding for equipment purchases above amounts included in equipment allocation and funds for facility renovations related to paramedic quarters.

¹¹ Includes funds to cover King County employer requirement for KC Medic One paramedics conversion from PERS to LEOFF2 and funds to cover medical costs associated with LEOFF1 retirees.

¹² Included in original levy plan and Ordinance 15861; includes reserves for diesel cost stabilization, pharmaceuticals/medical equipment, and call volume/utilization (ALS capacity)

¹³ Includes Salary Reserve related to fluctuations in CPI from plan; excess backfill for PTO; and additional students above amounts included in allocation.

¹⁴ Includes funds for uninsured/underinsured motorist damage to Medic One vehicles and unplanned events not included in standard risk coverage.

¹⁵ Functions as both a rainy day fund and a rate stabilization reserve; funds will be used to "buy-down" rate for 2014-2019 levy period.

¹⁶ King County Ordinance 15861 associated with the November 2007 election includes a required fund balance of 6% of revenues; this will be changed into a cashflow in the next levy period. 2013 6% calculation based on actual revenues (and does not include funds related to direct distribution).

¹⁷ 2014 & 2015 projections based on Status Quo Financial Plan presented to EMS Levy Task Force in May of 2012; assumes continuation of current 2008-2013 financial plan levels and policies; based on March OEFA forecast. Variation is add of direct distributed at 2013 levels.

¹⁸ EMS Levy Transition Requirement: King County reserve policy requires levy funds to maintain a 90-day operating reserve + KC vacation payout and unemployment costs at the end of current levy period (approximately \$9.2 million at 2013 costs) in the event of levy failure. EMS Reserves are projected to meet this requirement.

**2013 Proposed Budget for
Local Hazardous Waste 1280/A86000**

Code/ Item#	Description	Expenditures	FTEs *	TLTs
FY13				
Adopted Budget				
AD_012	2012 Adopted Budget	15,129,607		
Adjustments to Adopted Budget				
PF_013	2013 Adjustments to 2012 Adopted Budget	(4,848)		
Central Rate Changes				
CR_021	Debt Service Adjustment	4,848		
Technical Adjustments				
TA_002	Updating Fund Expenses for 2013 Status Quo and New Activities	1,197,273		
TA_050	Updating Fund Revenues for 2013 - \$244,261	0		
FY13 Subtotal		16,326,880	0.00	0.00
2013 Proposed Budget		16,326,880	0.00	0.00

* FTEs for the 2013 Budget and 2013/2014 Biennial Budget do not include temporary positions or overtime. The 2013/2014 Biennial Budget reflects the maximum number of FTEs during the biennium.

** The 2013/2014 Biennial Budget reflects the total expenditures for the biennium.

Local Hazardous Waste

PROGRAM HIGHLIGHTS

The total 2013 Proposed Budget for the Local Hazardous Waste Fund (LHWF) is \$16,326,880. This amount aims to support LHW services that align with elements of the King County Strategic Plan while responding to the change drivers impacting the Fund's financial situation.

Technical Adjustments

Updating Fund Expenses for 2013 Status Quo and New Activities - \$1,197,273 Expenditure

This increase represents changes to ongoing projects and new activities in the work performed by fund partners, as determined by the LHWF Management Coordinating Committee. Areas that the partners will be devoting additional resources to in 2013 include:

- offering weekly household hazardous waste collection service at the Auburn Supermall;
- expanding outreach and communications efforts, particularly to historically underserved groups;
- additional work to promote policies and initiatives that reduce or eliminate the manufacturing of toxic materials and other "upstream" work; and
- establishing a disaster debris contingency fund to offset unanticipated, moderate risk waste collection/disposal costs from flooding or other natural events.

Updating Fund Revenues for 2013 - \$244,261 Revenue

This proposal updates 2013 revenue for LHWF using 2011 data of customer accounts, self-haul transfer station visits and tonnage, the King County Investment Rate, sewer flow, projections from Partner Agencies, and the remaining six months of revenue from the Coordinated Prevention Grant (CPG) from the Washington Department of Ecology.

Central Rate Adjustments – \$4,848

This series of adjustments captures the net effect of countywide charges from the 2012 Adopted Budget. Unlike previous years, it does not include COLA and flex benefits, which are included in the Pro Forma decision package. Details about each rate can be found in the How We Deliver Introduction, beginning on page H-5, and the agency-specific changes are detailed in the central rate section of the agency crosswalk.

**2013 Proposed Financial Plan
Local Hazardous Waste /1280**

	2011 Actual ¹	2012 Adopted	2012 Estimated ²	2013 Proposed ³	2014 Proposed ⁴	2015 Projected ⁵
Beginning Fund Balance	7,163,276	4,445,949	7,083,764	7,551,012	6,627,612	4,552,365
Revenues						
State Grants	610,123	-	780,967	390,484	-	-
Intergovernmental Payment	7,081,153	9,161,096	9,161,096	9,284,447	9,331,118	9,352,470
Charges for Services	4,471,407	5,974,367	5,904,189	5,707,688	5,707,688	5,707,688
Miscellaneous Revenue	309,810	23,756	23,724	20,861	18,091	11,865
Total Revenues	12,472,493	15,159,219	15,869,976	15,403,480	15,056,897	15,072,023
Expenditures						
Services & Other Charges	(2,869,619)	(3,539,055)	(3,595,956)	(3,606,483)	(3,864,324)	(3,883,680)
Intragovernmental Service	(9,682,386)	(11,590,552)	(11,806,772)	(12,720,397)	(13,267,820)	(13,843,632)
Total Expenditures	(12,552,005)	(15,129,607)	(15,402,728)	(16,326,880)	(17,132,144)	(17,727,312)
Estimated Underexpenditures		-	-	-	-	-
Other Fund Transactions						
GAAP Adjustment	-	-	-	-	-	-
Total Other Fund Transactions	-	-	-	-	-	-
Ending Fund Balance	7,083,764	4,475,561	7,551,012	6,627,612	4,552,365	1,897,076
Reserves						
Rainy Day Reserve @ 2 months of expenditures ⁶	(2,092,001)	(2,521,601)	(2,567,121)	(2,721,147)	(2,855,357)	(2,954,552)
Total Reserves	(2,092,001)	(2,521,601)	(2,567,121)	(2,721,147)	(2,855,357)	(2,954,552)
Reserve Shortfall	-	-	-	-	-	1,057,476
Ending Undesignated Fund Balance	4,991,763	1,953,960	4,983,891	3,906,465	1,697,008	0

Financial Plan Notes:

¹ 2011 Actuals are based on 14 Month ARMS as of 9/12/12. Beginning Fund Balance is based on 2011 CAFR.

² 2012 Estimated are based on updated projections as of 4/24/2012.

³ 2013 Projected are based on 2011 actual revenues with the new rate adjustment and using updated information. Expenditures are based on agencies' projections.

⁴ 2014 revenues and expenditures include the following inflation assumptions, except where noted: 2014 Projected are based on 2011 actual revenues with 2012 rate increase and using updated information where available. Interest assumption uses King County's Preliminary Pool Rate of return interest of 0.30%. Salary and benefits inflated by 5% per year to cover COLA, step, merit, retirement, health and other benefits. Disposal costs and overhead have been inflated at 5%. Other non-salary costs have been inflated at 2.41%.

⁵ 2015 revenues and expenditures include the following inflation assumptions, except where noted: 2015 Projected are based on 2011 actual revenues with 2012 rate increase and using updated information where available. Interest assumption uses King County's Preliminary Pool Rate of return interest of 0.30% in 2015. Salary and benefits inflated by 5% per year to cover COLA, step, merit, retirement, health and other benefits. Disposal costs and overhead have been inflated at 5%. Other non-salary costs have been inflated at 2.5%. LHW will continue to monitor our revenue and expenditures prudently and may consider a rate increase if needed.

⁶ Per Local Hazardous Waste Management Financial Policy to maintain a 2-month operating target fund balance.

**2013 Proposed Budget for
Public Health GF Transfers 0010/A69600**

Code/ Item#	Description	Expenditures	FTEs *	TLTs
FY13				
Adopted Budget				
AD_012	2012 Adopted Budget	25,041,950		
Administrative Service Changes				
AC_001	GF Transfer to Public Health Adjustment	369,570		
FY13 Subtotal		25,411,520	0.00	0.00
2013 Proposed Budget		25,411,520	0.00	0.00

* FTEs for the 2013 Budget and 2013/2014 Biennial Budget do not include temporary positions or overtime. The 2013/2014 Biennial Budget reflects the maximum number of FTEs during the biennium.

** The 2013/2014 Biennial Budget reflects the total expenditures for the biennium.

Public Health General Fund Transfers

PROGRAM HIGHLIGHTS

The 2013 Proposed Budget totals \$25,411,520 in General Fund Transfers to Public Health.

Administrative Changes

GF Transfer to PH Adjustment – \$369,570 Expenditure

This decision package adjusts the General Fund transfer to PH to account for the inflationary increase in labor and other operating costs, efficiency reductions made by programs across the department, and continuing partial support for two public health nurses in the Nurse Family Partnership program, which was initially funded by 2011 Criminal Justice Reserve funding that ends in 2012.

Health and Human Potential Strategic Plan Area

	2011 ADOPTED		2012 ADOPTED		2013-14 PROPOSED		2013
	EXPENDITURES	FTES	EXPENDITURES	FTES	EXPENDITURES	FTES	FTES
COMMUNITY AND HUMAN SERVICES							
COMMUNITY & HUMAN SERVICES ADMIN	\$ 2,819,792	14.00	\$ 6,461,293	36.00	\$ 6,814,265	15.00	
DEVELOPMENTAL DISABILITY	26,601,025	16.00	28,379,501	16.00	55,100,017	16.00	
CFS COMMUNITY SERVICES OPERATING	5,439,408	16.50	5,413,256	15.50	8,278,374	12.50	
CFS T/T COMMUNITY AND HUMAN SERVICES	1,626,371	-	1,442,873	-	3,786,202	-	
VETERANS SERVICES	2,780,173	9.00	2,767,183	8.00	6,698,949	7.00	
VETERANS AND FAMILY LEVY	12,285,228	12.00	12,181,323	11.00	19,123,710	11.00	
HUMAN SERVICES LEVY	14,174,179	4.50	10,709,151	4.50	18,341,693	4.50	
ALCOHOLISM/ SUBSTANCE ABUSE	28,365,656	40.90	30,731,877	36.90	57,513,954	34.49	
MENTAL HEALTH	181,260,652	96.50	174,417,973	73.50	341,848,040	78.30	
MENTAL HEALTH & DRUG DEPENDENCY	38,670,051	10.75	40,809,577	13.75	82,259,901	13.00	
MENTAL HEALTH AND SUBSTANCE ABUSE MIDD	4,900,207	1.90	4,979,122	2.75	9,898,709	2.75	
HUMAN SERVICES GF TRANSFERS	849,151	-	626,283	-	1,130,283	-	
	319,771,893	222.05	318,919,412	217.90	610,794,097	194.54	
PUBLIC HEALTH							
PUBLIC HEALTH	193,042,505	1,231.00	208,544,702	1,187.46	230,136,210	1,127.59	
MEDICAL EXAMINER	4,461,662	26.59	4,692,125	25.46	6,297,400	27.00	
EMERGENCY MEDICAL SERVICE	66,585,574	119.99	68,802,602	119.37	74,620,557	126.10	
LOCAL HAZARDOUS WASTE	14,293,130	-	14,908,204	-	16,326,880	-	
PUBLIC HEALTH GF TRANSFERS	26,575,465	-	24,464,977	-	25,411,520	-	
	304,958,336	1,377.58	321,412,610	1,332.29	352,792,567	1,280.69	
TOTAL HEALTH AND HUMAN SERVICES							
	\$ 624,730,229	1,599.63	\$ 640,332,022	1,550.19	\$ 963,586,664	1,475.23	

Public Defense division of DCHS and Jail Health Services division of DPH are reported in the Justice and Safety section of the Budget Book.

Justice and Safety MIDD programs are reported out under the Justice and Safety section along with their narrative.

Employment and Education Resources and Federal Housing and Community Development are reported out in the Economic Growth and Built Environment section of the Budget Book.